



# CITY OF WILLARD

**PUBLIC WORKS DEPARTMENT**  
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PHONE 419-935-6555 • FAX 419-933-4545  
[WWW.WILLARDOHIO.US](http://WWW.WILLARDOHIO.US)

Office Use Only
Fee: _____
Date: _____

## FLOOD PLAIN PERMIT APPLICATION

**PLEASE REFER TO SECTION 1317 OF OUR CODIFIED ORDINANCES**

Project Address \_\_\_\_\_ City, State Zip Willard, Ohio 44890

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City, State Zip \_\_\_\_\_

Architect/Engineer/Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City, State Zip \_\_\_\_\_

### PERMIT REQUESTED:

Residential    Commercial    Industrial    Utility    Other: \_\_\_\_\_

Description: \_\_\_\_\_

### REQUIRED SUBMITTAL IF APPLICABLE

- Site plans drawn to scale showing the nature, location, dimensions, and topography of the area in question; the location of existing or proposed structures, fill, storage of materials, drainage facilities, and the location of the foregoing.
- Elevation of the existing natural ground where structures are proposed.
- Elevation of the lowest floor, including basement, of all proposed structures.
- Technical analyses conducted by the appropriate design professional registered in the State of Ohio and submitted with an application for a floodplain development permit when applicable:
- Floodproofing certification for nonresidential floodproofed structure as required in Section [1317.04\(e\)](#) of the Codified Ordinances.
- Certification that fully enclosed areas below the lowest floor of a structure not meeting the design requirements of Section [1317.04\(d\)](#) of the Codified Ordinances are designed to automatically equalize hydrostatic flood forces.
- Description of any watercourse alteration or relocation that the flood- carrying capacity of the watercourse will not be diminished, and maintenance assurances as required in Section [1317.04\(i\)\(3\)](#) of the Codified Ordinances.
- A hydrologic and hydraulic analysis demonstrating that the cumulative effect of proposed development, when combined with all other existing and anticipated development will not increase the water surface elevation of the base flood by more than one foot in special flood hazard areas where the Federal Emergency Management Agency has provided base flood elevations but no floodway as required by Section [1317.04\(i\)\(2\)](#) of the Codified Ordinances.
- A hydrologic and hydraulic engineering analysis showing impact of any development on flood heights in an identified floodway as required by Section [1317.04\(i\)\(1\)](#) of the Codified Ordinances.
- Generation of base flood elevation(s) for subdivision and large-scale developments as required by Section [1317.04\(c\)](#) of the Codified Ordinances.

I hereby certify that I have read and examined this application and know the information to be true and correct. All provisions of the City of Willard's Ordinance will be complied with. The granting of a Flood Plain permit does not presume to give authority to violate or cancel the provisions of the City of Willard Ordinance or other governing regulations.

SIGNATURE OF CONTRACTOR/OWNER OR AUTHORIZED AGENT \_\_\_\_\_ DATE \_\_\_\_\_