

Willard, Ohio
May 3, 2021
Work Session

The Council of the City of Willard, Ohio met for a Work Session Monday, May 3, 2021 at 5:30 p.m. prior to their regular session. The President of Council called the meeting to order and turned it over to James Pomerich, City Manager.

Council members present: Mike Elmlinger, Alan Babcock, Chuck Danhoff, Joe Daniel, David Sattig. James Johnson and Diana Olson came around 6:00 p.m.

Others present: Joe Reiderman, Bryson Hamons, Heather Heyman, Lori Huff, Jane Ernsberger

FIRE & EMS S.A.F.E.R. ~ Chief Reiderman was present to answer any questions and concerns about the S.A.F.E.R. Grant (Staffing for Adequate Fire & Emergency Response) Grant Program that Council may still have. The Grant would help to provide funding directly to the fire department to assist with increasing the number of firefighters to help our community meet industry minimum standards, to attain 24-hour staffing to provide adequate protection from fire and fire-related hazards, and to fulfill traditional missions of the fire department.

What Willard Department is asking . . .

- ~ Looking at hiring 5 additional fulltime members to put us at 4 fulltime staffing per shift. This would put us at 12 fulltime plus the Chief. This meets the grant requirements for a first out engine.
- ~ \$1.5 million grant to cover the 3 years
- ~ Deadline is Friday, March 12, 2021

Currently, our department and the departments around us are struggling. Not sure what the future holds. Even with monies, the roster of eligible people to hire is getting shorter and shorter.

Chief Reiderman is looking at selling our Dive Equipment Van and replacing with an enclosed trailer that could be pulled by one of our trucks.

RECREATION DIRECTOR ~ With Bryson moving into the City Manager's position. We need to find someone to cover Park & Recreation. James and Bryson have looked at this and discussed it and would like to move Kim Williams in the office as Interim Park and Recreation Director. She has worked in this office before and can totally handle the job. Looking at making her more of an Administrative person and Events planner. And then hiring a part-time person to do the park work along with Maintenance Dept. and others. Will sit down with those affected and work out a plan to divide up her current duties. Maintenance Supt. would be more administrative. We would not replace her at this time.

POOL OPENING is set for Monday, June 7th. Right now, we are having a problem getting lifeguard applicants. Looking at possibly hosting lifeguard training class through Mansfield YMCA.

FIREWORKS DATE ~ There was brief discussion on whether to have fireworks with the Festival or on July 4th. Council decided they wanted July 4th.

MEMORANDUM OF UNDERSTANDING ~ There were some items that Dispatchers wanted some clarification on, and it was decided that this could be handled with a Memorandum of Understanding until the next Wage Ordinance is done. At tonight's meeting, we will be asking for Council's acceptance and approval.

BUILDING DEPARTMENT ~ Pomerich explained that we have been fortunate to have a couple of retired gentlemen to help us out with our "Building Department" and "Building Permits". Due to "retiring" from this position and health concerns, in time they will not be continuing. Without them, it will be hard to continue the "Building Department" which, technically we do not have anyway. Our permits are actually "Safety Permits". We can not afford a person who is licensed to handle "Building Permits". We could continue with Zoning Permits, Registering Contractors, requiring State Licensing, etc.

CRESTWOOD DRIVE ISSUE ~ sight and speed issues. Police have been stationed in area at high traffic times. There are some trees that we could prune back to help with sight. Will investigate speed activated signs that could be placed in area and continue with police presence.

HOLIDAY LAKES UPDATE ~ we met with all three Huron County Commissioners, the County Auditor, County Prosecutor, County Health Department, EPA and members representing Holiday Lakes to discuss a possible sewer project at Holiday Lakes aimed at addressing the State Mandate regarding private

sewer collection systems. We had a good discussion, and believe we have a potential path forward should Holiday Lakes want to pursue a collection system for its residents.

536 BUTTE STREET ~ this is the house that had a house fire. They “rewired” electrical within house themselves, not to CODE. They have not turned in an insurance claim and we do not think they will. Have tried reaching out to mortgage company and have been unsuccessful. Heather is looking into our options and ways available to us to handle this situation. Council asked Law Director and City Manager to pursue this.

716 PARK STREET ~ This is the house that was sold to Mr. and Mrs. Fusco. They completed the renovation and have a buyer; however, they have run into some problems with the Title and transfer of the Deed. We may need to help them out.

4-WHEELERS ~ We have had some 4-wheeler complaints. We have reached out to some of the people and asked them to tone it down. Seems to have helped so far. Council would like to continue to handle in this way and hold off on any legislation.

Moved by Olson seconded by Danhoff to adjourn Work Session. All voted aye.

Willard, Ohio
May 3, 2021

The Council of the City of Willard, Ohio met in regular session on Monday, May 3, 2021, with the President of Council calling the meeting to order. The meeting was opened with prayer by Bryson Hamons, Park & Recreation Director.

Roll Call: Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig present.

MINUTES: Minutes of the Council meeting held April 19, 2021 were presented for approval. In that copies of the minutes were furnished each Councilperson prior to the meeting, there was no request they be read. Moved by Olson seconded by Danhoff that they be approved as received. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

CITIZENS DISCUSSION:

BID PROPOSALS: None

SPECIAL ORDER OF BUSINESS:

- 1. President** presented a Memorandum of Understanding to be added to the agenda. Moved by Olson seconded by Danhoff that the Memorandum of Understanding for the Willard Police Dept. be added to the agenda. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.
- 2. City Development Commission**, met on Tuesday, April 27th at 7:00 pm. Moved by Olson seconded by Danhoff that Council accepts and place on file the minutes for the CDC meeting. There was no business before CDC that required action from City Council.
- 3. Public Hearing.** For Ordinance AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HIGHEST BIDDER FOR THE SALE OF CITY-OWNED REAL PROPERTY LOCATED AT 0 WOODBINE STREET IN THE CITY OF WILLARD. There were no comments oral or written, for or against the proposed Ordinance received by the Clerk or Council members. There were no citizens present to voice their concerns. Ordinance is listed below for its final reading.
- 4. Public Hearing.** For Ordinance AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HIGHEST BIDDER FOR THE SALE OF CITY-OWNED REAL PRPERTY LOCATED AT 517 FINK STREET IN THE CITY OF WILLARD. There were no comments oral or written, for or against the proposed Ordinance received by the Clerk or Council members. There were no citizens present to voice their concerns. Ordinance is listed below for its final reading.
- 5. Public Hearing.** For Ordinance AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HIGHEST BIDDER FOR THE SALE OF CITY-OWNED REAL PROPERTY LOCATED AT 101 N. MAIN STREET AND 0 EMERALD STREET IN THE CITY OF WILLARD. There

were no comments oral or written, for or against the proposed Ordinance received by the Clerk or Council members. There were no citizens present to voice their concerns. Ordinance is listed below for its final reading.

COMMUNICATIONS & PETITIONS:

1. **Letter from Department of Commerce, Division of Liquor Control** requesting if there are any objections to renewal of any Liquor Permits to expire July 1, 2021 in the City of Willard. Moved by Olson seconded by Danhoff that Council accept letter from Div. of Liquor Control and place it on file. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that there were no objections to renewing any Liquor Permits that were scheduled for July 1, 2021. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

TABLED ITEMS: None

REPORTS FROM COMMITTEES:

1. **Charter/Legislative – Danhoff, Johnson**
2. **Finance – Johnson, Olson, Sattig**
3. **Public Works – Babcock, Daniel**
4. **Safety – Babcock, Daniel, Olson**
5. **Utilities – Danhoff, Daniel, Olson**

REPORTS FROM OFFICERS: None

CITY MANAGER REPORT:

I would like to thank the Tree Commission for all their help with Arbor Day. There was a good turnout, especially of Mr. Ebert's family.

This past weekend we had our Spring Trash Cleanup. In 2019 we filled 11 4-yard containers, this year we filled 15. In 2019 we had 6,500 lbs. of scrap and this year we had 11,000 lbs.

Coming up May 13-15 we will be having our Community Yard Sales.

We have 10 people that have signed up for plots. Bob Bivens brought his tractor over and volunteered his time to chisel plow the ground. We have a tiller in house available for people to use. The rain has been hampering things but hope to soon be able to get in there.

Within the last year, the Police Department began the process of joining the Ohio Collaborative on Law Enforcement. I am happy to report that on April 23, 2021 the Police Department received notification that our Group One submissions were accepted, and we would soon be certified.

After two years, City Park Drive has been officially dedicated as a public street. We will be assigning new addresses to the homes that have access from the road along with the Depot building.

We are sad to report that Emma Vanicheck passed away April 27th. She began with our Department on her 40th birthday. She will be missed by all.

Our salt order has been submitted with the State for 2021/2022.

Council requested to accept the following donations:

- \$1,000 to go towards the Fire & Rescue Department Radios from Star of the West Milling Company
- \$3,000 to go towards the City Decoration Fund from the Willard Firelands Moose Lodge No. 2153
- \$4,118.63 to go towards the City Recreation Fund from the Willard Firelands Moose Lodge No. 2153

Moved by Olson seconded by Danhoff that these donations be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Olson asked if Star of the West had ever made a donation like this before. Pomerich said not that he was aware of.

Johnson – IDEA meeting, what was that; Pomerich said basically they decided on a logo. School Zone on 103/Main Street, there is no flashing light; Pomerich said it was taken out by that accident that happened there, it has been on backorder. Back to communications, IDEA group, could meetings be streamed live.

There was discussion on the impact of Police presence on South Main and Crestwood Drive. Also, what about digital speed sign? Pomerich said that he would look at those and their cost. Might be something to consider as this could be moved to different locations.

Elmlinger – could we put a sign on 224, no trucks on Myrtle.

Sattig – heading to 224 on Neil Zick, at 224 there is a sign that reads Conwell. This is incorrect, it is Walton and needs to be changed.

Johnson – the drive at the light for Circle K, people struggle to know what lane to be in, could we mark these lanes. Pomerich said, we cannot, it is private property.

ORDINANCES AND RESOLUTIONS:

ORDINANCE NO. 5882-21

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HIGHEST BIDDER FOR THE SALE OF CITY-OWNED REAL PROPERTY LOCATED AT 0 WOODBINE STREET IN THE CITY OF WILLARD, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

ORDINANCE NO. 5883-21

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HIGHEST BIDDER FOR THE SALE OF CITY-OWNED REAL PROPERTY LOCATED AT 517 FINK STREET IN THE CITY OF WILLARD, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

ORDINANCE NO. 5884-21

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE HIGHEST BIDDER FOR THE SALE OF CITY-OWNED REAL PROPERTY LOCATED AT 101 N. MAIN STREET AND 0 EMERALD STREET IN THE CITY OF WILLARD, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

President presented the Memorandum of Understanding for approval. Moved by Olson seconded by Danhoff that Council approves the Memorandum of Understanding and allow the City Manager to sign on behalf of the City.

COUNCIL/MAYOR COMMENTS:

Moved by Olson seconded by Danhoff that Council adjourn. In a called vote therein Babcock, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

President of Council

Clerk of Council