

Willard, Ohio
June 7, 2021

The Council of the City of Willard, Ohio met in regular session on Monday, June 7, 2021, with the President of Council calling the meeting to order. The meeting was opened with prayer by Pastor Ted Beuhl.

Roll Call: Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig present.

MINUTES: Minutes of the Council meeting held May 17, 2021 were presented for approval. In that copies of the minutes were furnished each Councilperson prior to the meeting, there was no request they be read. Moved by Olson seconded by Danhoff that they be approved as received. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

CITIZENS DISCUSSION: None

BID PROPOSALS: None

SPECIAL ORDER OF BUSINESS:

1. **Public Hearing** for Ordinance authorizing the City Manager to enter into contract with Precision Paving, Inc., Milan, Ohio, to award Bid No. 2021-01 for the 2021 Myrtle Avenue Improvement CDBG, in the amount of \$91,306. There were no comments oral or written, for or against the Ordinance received by the Clerk or Council members. There were no citizens present to voice any comment. It is listed below for its Final Reading.
2. **Public Hearing** for Ordinance authorizing the City Manager to enter into contract with Erie Blacktop, Inc., Sandusky, Ohio, to award Bid No. 2021-02 for the 2021 Street Improvements-OPWC, in the amount of \$295,289.05. There were no comments oral or written, for or against the ordinance received by the Clerk or Council members. There were no citizens present to voice any comment. It is listed below for its Final Reading.

COMMUNICATIONS & PETITIONS:

1. **Letter from Ohio Division of Liquor Control** notifying transfer of Permit from Nova8516 LP, DBA HyMiler 2250, 8 E. Tiffin St., Willard, Ohio 44890 to CAPL Retail LLC, DBA Hy miler 2250, 8 E. Tiffin St., Willard, Ohio 44890. Moved by Olson seconded by Danhoff that Council accept and place on file the communication from the Ohio Division of Liquor Control. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried. Moved by Olson seconded by Danhoff that no hearing be requested for this Permit transfer. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

TABLED ITEMS: None

REPORTS FROM COMMITTEES:

1. **Charter/Legislative – Danhoff, Johnson**
2. **Finance – Johnson, Olson, Sattig**
3. **Public Works – Babcock, Daniel**
4. **Safety – Babcock, Daniel, Olson**
5. **Utilities – Danhoff, Daniel, Olson**

REPORTS FROM OFFICERS: None

CITY MANAGER REPORT:

Hamons first thanked City Council for giving him the opportunity to run the City.

City Manager hopes that this will be the last COVID report. Last week there were 4 cases in our area code, however, there are some areas outside of our area code, such as Attica area, that they include.

We plan to open the pool this Friday, but we are going to be able to do a “soft opening” Tuesday, June 8th. Our last training class for lifeguards was today, Monday, June 7th. If everyone passes their certification, we will have 11 guards for the season.

In May Second Harvest handed out 375 boxes out of 400 at their May distribution. The next distribution will be Tuesday, June 29th from 3:00 – 5:00 pm and this will be the last time that the National Guard will be here to help. It has been transitioning over to volunteers and will be all volunteers at the July distribution. Food distributions are scheduled for July 28th and August 25th.

The Community Garden is now open, with most gardeners having planted their plots. The garden shed has been delivered and is now open. A total of 13 people/families have reserved a plot, with three of them requesting additional plots for a total of 16. The water has been installed and communal tools are available.

The US 224 lift station near the Wellness Center pumps sewage through a twelve-inch main that was installed in 1979 to a manhole between Taco Bell and State Farm where it then runs by gravity. Recently we hired a contractor to correct a repair that was made when this line collapsed in 2007.

This repair was done in preparation for the cleaning of the line. Contractor will also be installing fittings at the 224-lift station so that the cleaning contractor can have access to the force main. The contractor cleaning the line is planning on coming in late June to clean the line. The cleaning portion should only take one day.

Dan and James met with ODOT to review our sidewalk project. During this meeting, ODOT informed them that the scope of the project was changing. Initially, the project aimed to fill in the gaps of the sidewalk along US 224 from SR 103 to Neal Zick Road. Due to a pending ADA lawsuit, ODOT is now making us bring all current sidewalks up to current ODOT standards; sidewalks installed recently as three years ago are no longer in compliance. This significantly increases the amount of work that needs to be done, which will reduce the size of the project. We are now hoping to be able to cover from SR 103 to Fort Ball Road. We will then apply for additional funding for the remaining portion of US 224. Because of this change in scope, the project may get delayed from 2023 to 2024.

McDonalds is tentatively looking at starting a remodeling project on July 7th. This work will take approximately one month, which will cause the restaurant to close during a portion of the construction phase.

The traffic light at Laurel St. and Main St. changed from flashing to normal operation on Friday, June 4th. American Electric Power is planning on installing the remaining traffic poles on Myrtle Avenue that were removed for base work back up on Friday, June 4th. In addition, the Maintenance Dept. will be reinstalling the traffic light at the intersection of Myrtle and Woodland, removing the temporary four-way stop.

A solar-powered radar sign has been ordered to install on the Crestwood Drive curve where concerns about speed were reported. Sign will notify people of their speed and tell them to slow down if they travel above speed limit. It will also create a report that logs the time and speed of vehicles.

There is a map attached to this report showing the 2021 rehab paving projects for this summer.

Clock Tower preparations are complete, hopefully looking at beginning work in September.

Council requested to accept the following donation to go to the Willard Clock Tower: \$300 from Carol and Mel Barnett.

Moved by Olson seconded by Danhoff that this donation be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Bryson requested Council make a motion to appoint James Pomerich, Public Works Director (returning to his original position) and Kim Williams, Interim Park and Recreation Director. Moved by Olson seconded by Danhoff that Council approve the appointment of James Pomerich to his previous position as Public Works Director and Kim Williams as Interim Park and Recreation Director for no more than 6 months. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Sattig, do we have a time frame for paving projects, Hamons said he did not, he would check into it.

Olson voiced that she was grateful for these food giveaways in our community as there are many people that benefit.

Danhoff, is it possible that when they do these paving projects that they could repair Spring Street area where water main break was by the viaduct? Hamons said that he would check on that.

Babcock, in regards to these ADA ramps, does this mean that we are going to have to change all of them inside City limits? Hamons said that he didn't think so.

Johnson, are we going to have designated crosswalks with this sidewalk project. Hamons said he believed there would be at least at US 224 and 103, and also at the US 224 and Myrtle Avenue intersection.

Elmlinger, will cleaning of US 224 force main help odor problem? Hamons, we hope so!

ORDINANCES AND RESOLUTIONS:

ORDINANCE NO. 5887-21

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH PRECISION PAVING, INC., MILAN, OHIO, TO AWARD BID NO. 2021-01 FOR THE 2021 MYRTLE AVENUE IMPROVEMENTS-CDBG, IN THE AMOUNT OF \$91,306.00, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

ORDINANCE NO. 5888-21

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH ERIE BLACKTOP, INC., SANDUSKY, OHIO, TO AWARD BID NO. 2021-02 FOR THE 2021 STREET IMPROVEMENTS-OPWC, IN THE AMOUNT OF \$295,289.05, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

RESOLUTION NO. 2526-21

A RESOLUTION TO CREATE A NEW SPECIAL REVENUE FUND 228, CORONAVIRUS LOCAL FISCAL RECOVERY FUND, TO ACCOUNT FOR THE FUNDS RECEIVED AND EXPENSES ASSOCIATED WITH THE PUBLIC HEALTH EMERGENCY WITH RESPECT TO THE CORONAVIRUS DISEASE AND THE AMERICAN RESCUE PLAN ACT (ARPA), was presented by Council President for its first reading by title only. This was done by the Clerk.

Moved by Olson seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Resolution be adopted. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

RESOLUTION NO. 2527-21

A RESOLUTION IN ACCORDANCE WITH ORC3.061 TO AUTHORIZE THE PURCHASE AND USE OF AN EMPLOYEE DISHONESTY AND FAITHFUL PERFORMANCE OF DUTY COVERAGE DOCUMENT INSTEAD OF INDIVIDUAL SURETY BONDS FOR OFFICERS, EMPLOYEES, AND APPOINTEES WHO ARE OTHERWISE REQUIRED BY LAW TO ACQUIRE A BOND, was presented by Council President for its first reading by title only. This was done by the Clerk.

Elmlinger requested some explanation of this from the Finance Director. Huff said that instead of individual Surety Bonds, it will be rolled into our liability insurance and covered by position, not individual.

Moved by Olson seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Resolution be adopted. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

COUNCIL/MAYOR COMMENTS:

Mayor – expressed that it was nice to be back to a normal Council meeting and to be having things getting back to normal; nice having the Memorial Day parade and ceremonies back. Olson – agreed that it is nice to be back to somewhat normal and enjoyed the Memorial Day parade. Danhoff – congratulations to Hamons in his new position and agreed with others about getting back to normal. Sattig – agreed with those before him. Babcock – very nice to have every back in their normal seats and more back to normal. Johnson – congratulations on his new position as City Manager. Elmlinger – glad to be back to normal.

Moved by Olson seconded by Danhoff that Council adjourn. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

President of Council

Clerk of Council