

Willard, Ohio  
June 21, 2021

The Council of the City of Willard, Ohio met in regular session on Monday, June 21, 2021, with the President of Council calling the meeting to order. The meeting was opened with the Pledge of Allegiance.

**Roll Call:** Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig present.

**MINUTES:** Minutes of the Council meeting held June 7, 2021, were presented for approval. In that copies of the minutes were furnished each Councilperson prior to the meeting, there was no request they be read. Moved by Olson seconded by Danhoff that they be approved as received. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

**CITIZENS DISCUSSION:** None

**BID PROPOSALS:** None

**SPECIAL ORDER OF BUSINESS:** None

**COMMUNICATIONS & PETITIONS:** None

**TABLED ITEMS:** None

**REPORTS FROM COMMITTEES:**

1. *Charter/Legislative – Danhoff, Johnson*
2. *Finance – Johnson, Olson, Sattig*
3. *Public Works – Babcock, Daniel*
4. *Safety – Babcock, Daniel, Olson*
5. *Utilities – Danhoff, Daniel, Olson*

**REPORTS FROM OFFICERS:** Finance Report for May 2021 was presented by Finance Director. Moved by Olson seconded by Danhoff that Council accepts the Finance Director's report for May 2021. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

**CITY MANAGER REPORT:**

The 35<sup>th</sup> Annual Festival in the Park opens June 23<sup>rd</sup> – 26<sup>th</sup>. We will have food vendors, nightly bands, sports tournaments and will feature Majestic Spectacular Motorcycle Show. Discounted ride passes can be purchased prior to the festival. Parade will be on Saturday.

Second Harvest food distributions will continue every month throughout the summer. The next distribution will take place on Tuesday, June 29<sup>th</sup>, from 3:00-5:00 pm. Residents may drive-thru and pick up food at the main park on Laurel Street, or they can walk up to the Keefer Street park where there will be 75 boxes for pick up.

Concerts in the park returned June 15<sup>th</sup> with the Willard High School Band and Orchestra performing. There will not be a concert this week due to the Festival. The next concert will be Tuesday, June 29<sup>th</sup>, featuring Found Sounds, a steel drum band from the Akron area. Concerts are held on Tuesday nights from 7 – 9 pm through August 17<sup>th</sup>.

The community firework show being sponsored by Mercy Health of Willard will start at 10:00 pm on Sunday, July 4<sup>th</sup>. Prior to the fireworks display the Eric Sowers Band will perform modern country music at 8:00 pm. Area food trucks will be invited to set up in the pool parking lot.

Had hoped to be done with the COVID reports but wanted to let Council know that we do have an employee out with COVID. They are doing fine, and we hope they will be back soon.

The US 224 Force Main cleaning was scheduled to be done Tuesday, June 22<sup>nd</sup>. However, the company doing this has a couple of employees out with COVID.

A couple of weeks ago there was a water leak at Spring Street and Keefer Street. We have decided to extend the Keefer Street resurfacing from Washington Street to the underpass to replace the entire water line under this intersection. This line is extremely old, and we would hate to have another section of the line break after putting new pavement over the top. This will be done in-house.

We will be receiving a \$3,000.00 grant from the Huron County Mental Health and Addiction Services Board to assist our D.A.R.E. program. This money will be used for supplies and equipment for the program.

Warning signs have been installed on 224 and 103, giving truck drivers early warning of the 13'-2" clearance for the Tiffin Street underpass.

Recently 31 employees completed a refresher course for CPR hosted by Willard Fire and EMS. During the training.

Columbia Gas (NiSource) anticipates that they will finish their project on August 1, 2021. Also, their cameras have found many potential issues in our sewer lines that have allowed us to do preventive maintenance.

The Community Housing Impact & Preservation (C.H.I.P.) is seeking a nine-month extension for the 9/01/19 – 10/31/21 cycle. This is due to a shortage of available registered contractors and a remaining fund balance.

Council requested to accept the following donation to go to the Willard Decoration Fund: \$10,051.40 from the Willard Firelands Moose Lodge #2153. Moved by Olson seconded by Danhoff that this donation be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried. Council requested a total as to how much the Willard Firelands Moose Lodge has given the City of Willard.

Johnson said it is nice to see four new builds within the City, very encouraging. Questioned the report on Rental Inspections, does not understand, seem confusing and numbers, do not seem to add up.

Daniel, thank you for the Spring Street update. Liked the "ladies day" at the Police Department.

#### **ORDINANCES AND RESOLUTIONS:**

##### **ORDINANCE NO.**

AN ORDINANCE TO APPROPRIATE FROM UNAPPROPRIATED FUNDS IN THE WATER CAPITAL & DEBT RETIREMENT FUND IN THE AMOUNT OF FIVE HUNDRED TWENTY-SIX THOUSAND NINE HUNDRED NINETEEN DOLLARS (\$526,919.00) AND TO AMEND THE 2021 ANNUAL REVENUE AND APPROPRIATIONS IN THE SAME AMOUNT IN ORDER TO PROVIDE FUNDING FOR WATER SYSTEM IMPROVEMENTS ENGINEERING APPROVED BY OWDA, AND DECLARING AN EMERGENCY, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that this Ordinance be declared an emergency measure, and the rule requiring the Ordinance to lay over for 30 days be waived and that it go into effect upon passage of second reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried; Ordinance adopted.

##### **ORDINANCE NO.**

AN ORDINANCE TO INCREASE REVENUE AND APPROPRIATIONS IN THE CAPITAL PROJECTS FUND 261, SAFETY GRANT FUNDS IN THE AMOUNT OF ONE HUNDRED THIRTY-FIVE THOUSAND DOLLARS (\$135,000) AND TO AMEND THE 2021 ANNUAL REVENUE AND APPROPRIATIONS IN THE SAME AMOUNT IN ORDER TO PROVIDE FUNDING FOR US 224 SIDEWALK PROJECT GRANT, AND DECLARING AN EMERGENCY, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that this Ordinance be declared an emergency measure, and the rule requiring the Ordinance to lay over for 30 days be waived and that it goes into effect upon passage of second reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried; Ordinance adopted.

**ORDINANCE NO.**

AN ORDINANCE TO UNAPPROPRIATE FUNDS IN THE AMOUNT OF FOUR HUNDRED THIRTY-SIX THOUSAND SIX HUNDRED FIFTY DOLLARS (\$436,650.00) IN FUND 609 WATER CAPITAL AND DEBT RETIREMENT FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

**ORDINANCE NO.**

AN ORDINANCE TO TRANSFER FUNDS FROM THE INCOME TAX CAPITAL IMPROVEMENT FUND 201 TO THE DEBT RETIREMENT FUND 416 IN THE AMOUNT OF TWO HUNDRED EIGHTY-SIX THOUSAND FIVE HUNDRED DOLLARS (\$286,500) TO PROVIDE FUNDING TO PAY OFF THE ANNUAL NOTE AND CANCEL THE DEBT OF VARIOUS PURPOSE FIRE ENGINE NOTE, VARIOUS PURPOSE LADDER TRUCK NOTE AND VARIOUS PURPOSE LIFE SQUAD NOTE, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

**RESOLUTION NO. 2528-21**

A RESOLUTION TO CREATE A NEW CAPITAL PROJECTS FUND 261, SAFETY GRANT FUNDS, TO ACCOUNT FOR GRANTS AND OR LOAN MONIES RECEIVED BY THE CITY FOR ALLOWABLE SAFETY RELATED CAPITAL PROJECTS, was presented by Council President for its first reading by title only. This was done by the Clerk.

Moved by Olson seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Resolution be adopted. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried; Resolution was adopted.

**COUNCIL/MAYOR COMMENTS:**

Mayor – thankful that we can begin getting more back to normal and hold some of our festivities like the Festival in the Park; Johnson – encouraging the number of people that he is seeing using the park. Elmlinger said that he had one announcement, he was officially announcing that he is running for another term of Council, has all papers turned in.  
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Moved by Olson seconded by Danhoff that Council adjourn. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

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President of Council

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Clerk of Council