

Willard, Ohio
July 6, 2021

The Council of the City of Willard, Ohio met in regular session on Tuesday, July 6, 2021, with the President of Council calling the meeting to order. The meeting was opened with prayer by Sheila Buurma.

Roll Call: Babcock, Danhoff, Daniel, Elmlinger and Sattig present. Johnson and Olson were absent.

MINUTES: Minutes of the Council meeting held June 21, 2021, were presented for approval. In that copies of the minutes were furnished each Councilperson prior to the meeting, there was no request they be read. Moved by Daniel seconded by Danhoff that they be approved as received. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger and Sattig voted yea. Motion carried.

CITIZENS DISCUSSION: None

BID PROPOSALS: None

SPECIAL ORDER OF BUSINESS:

1. **Public hearing** for Ordinance to unappropriate funds in the amount of four hundred thirty-six thousand six hundred fifty dollars (\$436,650.00) in Fund 609 Water Capital and Debt Retirement for the Fiscal Year ending December 31, 2021. There were no comments oral or written, for or against the Ordinance received by the Clerk or Council members. There were no citizens present to voice any comment. It is listed below for its Final Reading.
2. **Public Hearing** for Ordinance to transfer funds from the Income Tax Capital Improvement Fund 201 to the Debt Retirement Fund 416 in the amount of two hundred eighty-six thousand five hundred dollars (\$286,500.00) to provide funding to pay off the annual note and cancel the debt of various purpose Fire Engine Note, various purpose Ladder Truck Note and various purpose Life Squad Note. There were no comments oral or written, for or against the Ordinance received by the Clerk or Council members. There were no citizens present to voice any comment. It is listed below for its Final Reading.

COMMUNICATIONS & PETITIONS:

1. **Letter from Willard Area Historical Society** asking that Council consider renaming Northside Playground Park Verna Williams Northside Recreation Park. There was a brief discussion among Council members. Moved by Daniel seconded by Danhoff that letter be accepted by Council and placed on file. There was no action taken.

TABLED ITEMS: None

REPORTS FROM COMMITTEES:

1. **Charter/Legislative – Danhoff, Johnson**
2. **Finance – Johnson, Olson, Sattig**
3. **Public Works – Babcock, Daniel**
4. **Safety – Babcock, Daniel, Olson**
5. **Utilities – Danhoff, Daniel, Olson**

REPORTS FROM OFFICERS: None

CITY MANAGER REPORT:

The 35th Annual Festival in the Park was well attended and went very well. The ride company was pleased with how they did and turned in \$7,385 to the park. Ride sales was one of the largest income amounts in the history of the festival.

Second Harvest food distribution distributed 400 boxes on Tuesday, June 29th. This was the last time the National Guard will be involved, will continue with volunteers. Next food giveaway will be Wednesday, July 28th. We are thankful for Second Harvest and the dozens of volunteers that assist in making this giveaway possible.

Concerts in the park continue this evening with the bluegrass band, Crabgrass. Next week will be the band Muck Storm with a variety of music.

The reservoir has been serving our community for 50 years, opening in 1971. Plans are currently being made to celebrate this milestone with a day of celebration, games and activities at the reservoir. As the date and details become more specific, we will keep the community and Council updated.

Recently, business owners Jack and Donna Kousma teamed up with the Willard Area Business Association to install a sign near the Doster Plaza to bring positive messages to our community. In addition, the Maintenance Department installed red, white and blue Christmas lights to celebrate our nation's birthday!

US 224 Force Main cleaning began today.

Columbia Gas (NiSource) is progressing with its line upgrades; as of last week, 100% of the mainline that was scheduled to be replaced has been completed. They are also making progress with installing service connections, as over half of them have now been completed. They anticipate finishing the service lines on August 1st and have all the restoration completed by August 15th.

Our loan application for the Ohio Water Development Authority loan has been approved.

Pre-construction Street project meetings were held with Erie Blacktop and Precision Paving for their respective street resurfacing jobs. Both contractors are expected to start in early August with their sidewalk subcontractor for A.D.A. sidewalk ramps preceding their arrival. These projects have a completion deadline of September 17, 2021.

Three City properties have been advertised for sealed bid. Properties are 517 Fink Street, the empty lot at the southwest corner of Fink Street and Main Street, and the City Parking lot south of the curve on Woodbine Street east of Myrtle Avenue. Bids must be received at City Hall by August 12 at 12:30 p.m.

AEP planned power outage on July 6th from 6:00 am until 10:00 am. This was to repair a component near the substation near Tiffin Street west of the underpass. This was to repair a safety issue that requires an outage in order to keep their customers and employees safe during the repair.

Council requested to accept the following donations to go to the Willard Clock Tower Fund: \$100.00 from Mick and Sandi O'Brien and \$100.00 from Don and Shirley Leininger. Moved by Daniel seconded by Danhoff that this donation be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger and Sattig voted yea. Motion carried.

ORDINANCES AND RESOLUTIONS:

ORDINANCE NO. 5891-21

AN ORDINANCE TO UNAPPROPRIATE FUNDS IN THE AMOUNT OF FOUR HUNDRED THIRTY-SIX THOUSAND SIX HUNDRED FIFTY DOLLARS (\$436,650.00) IN FUND 609 WATER CAPITAL AND DEBT RETIREMENT FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Daniel seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger and Sattig voted yea. Motion carried; Ordinance adopted.

ORDINANCE NO. 5892-21

AN ORDINANCE TO TRANSFER FUNDS FROM THE INCOME TAX CAPITAL IMPROVEMENT FUND 201 TO THE DEBT RETIREMENT FUND 416 IN THE AMOUNT OF TWO HUNDRED EIGHTY-SIX THOUSAND FIVE HUNDRED DOLLARS (\$286,500) TO PROVIDE FUNDING TO PAY OFF THE ANNUAL NOTE AND CANCEL THE DEBT OF VARIOUS PURPOSE FIRE ENGINE NOTE, VARIOUS PURPOSE LADDER TRUCK NOTE AND VARIOUS PURPOSE LIFE SQUAD NOTE, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Daniel seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger and Sattig voted yea. Motion carried; Ordinance adopted.

RESOLUTION NO. 2529-21

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED, was presented by Council President for its first reading by title only. This was done by the Clerk.

Moved by Daniel seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger and Sattig voted yea. Motion carried.

Moved by Daniel seconded by Danhoff that the Resolution be adopted. In a called vote, Babcock, Danhoff, Daniel, Elmlinger and Sattig voted yea. Motion carried; Resolution was adopted.

COUNCIL/MAYOR COMMENTS:

Mayor – Festival was well attended, community people gathered together, it was a success; Babcock – heard good comments about the fireworks; Danhoff – fireworks were nice and the parade ended up being very nice; Sattig – Finance Director and department are doing an outstanding job; Elmlinger – good to be coming out of COVID and returning to our activities.

Moved by Babcock seconded by Danhoff that Council adjourn. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger and Sattig voted yea. Motion carried.

President of Council

Clerk of Council