

Willard, Ohio
December 7, 2020

The Council of the City of Willard, Ohio met in regular session on Monday, December 7, 2020, with the President of Council calling the meeting to order. The meeting was opened with the Pledge of Allegiance.

Roll Call: Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig present.

MINUTES: Minutes of the Council meeting held November 16, 2020 were presented for approval. In that copies of the minutes were furnished each Councilperson prior to the meeting, there was no request they be read. Moved by Olson seconded by Danhoff that they be approved as received. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

CITIZENS DISCUSSION: None

BID PROPOSALS: None

SPECIAL ORDER OF BUSINESS:

1. **Zoning Board of Appeals** ~ John Sell has turned his resignation in as a member of ZBA. An appointment is needed by Ward III Councilperson to complete his term which ends January 2022.
2. **Personnel Merit Board** ~ Nancy Eden has turned in her resignation from this Board effective at the end of the year. This is a Council appointment, so Council members need to be looking for a replacements for Van Ramsey and Nancy Eden.
3. **City Development Commission** ~ Ken Steinmetz's term is up in January 2021. This is a Council appointment. Elmlinger talked with Steinmetz and he will let Council know before next meeting.
4. **Volunteer Firefighter's Dependents Fund Board** ~ current Council members are Chuck Danhoff and Joe Daniel. Moved by Olson seconded by Babcock that Danhoff and Daniel be reappointed to this Board. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.
5. **City Tree Commission** ~ this committee is still short one member. Linda Veletean has turned in her resignation from this committee, need replacement to complete her term which ends January 2023. Alan Babcock and Jim Eberts terms end January 2021, David Sattig, as Council rep. also needs reappointed. Moved by Olson seconded by Danhoff that Alan Babcock and David Sattig be reappointed. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

COMMUNICATIONS & PETITIONS:

1. **Letter from Columbia Gas of Ohio** ~ Annual Report and Filings for 2020 and 2021 was before Council for info. Moved by Olson seconded Danhoff that letter be accepted and placed on file. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

TABLED ITEMS: None

REPORTS FROM COMMITTEES:

1. **Charter/Legislative** – Danhoff, Johnson
2. **Finance** – Johnson, Olson, Sattig
3. **Public Works** – Babcock, Daniel
4. **Safety** – Babcock, Daniel, Olson
5. **Utilities** – Danhoff, Daniel, Olson

REPORTS FROM OFFICERS: None

CITY MANAGER'S REPORT:

Pomerich had requested from Department Heads that any new employees since the first of the year attend Council meeting so that Council members could meet them. Present at this meeting were:

Katie Hall, who is helping out in Finance and has taken on cleaning duties
Courtney Burkett, new member to our Police force
Derek Provenzale,
Gaven Lindsey, new Meter Reader
Jared Hutchison, Maintenance Dept.
Josh Drown, Water/Wasterwater Plants

COVID continues to be a concern. Numbers in Ohio, Huron County and Willard continue to go up. City employees continue to be doing well, at this time we have one employee coming back from quarantine and one going into quarantine.

Festival of Lights is ready to happen! It has been great to see employees from multiple departments working together to make this happen. We have 15 groups that have signed up to put up a display.

We are happy to report that community members have purchased 440 wreaths for the Wreaths Across America project.

In conjunction with the Huron County Land Bank, the City hired a contractor to demolish 1 S. West St. the City and Land Bank will split the cost on the sale of this property. There is an interested buyer for the property that wants to build a house there. Through the sale of this property it should enable us to recoup cost of demolition.

Council requested to accept the following donations:

~ Willard Firelands Lodge No. 2153 Loyal Order of the Moose for \$4,951.43 for the Recreation Dept.

~ Joy & Loren Buurma for \$100 and Donald & Shirley Leininger for \$100.00 for the Clock Tower Restoration.

Moved by Olson seconded by Danhoff that these donations be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Sattig noted in the Maintenance report it reports there are 25 valves that are critical?? City Manager said these are valves in water lines and something that the City must keep track of and report to the EPA.

Olson noted that we had a goal of 500 wreaths for the Wreath project. If they need to take care of the remaining, let her know and will see that it is taken care of.

Johnson asked if there would be signing for lights so that people would know where to go. City Manager said there would be and it will also be advertised and explained on Facebook.

ORDINANCES AND RESOLUTIONS:

ORDINANCE NO.

AN ORDINANCE TO ALLOW FOR THE TRANSFERS NEEDED FOR THE CITY OF WILLARD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

ORDINANCE NO.

AN ORDINANCE AMENDING SECTION 955.04 OF CHAPTER 955 OF THE CODIFIED ORDINANCES OF THE CITY REGARDING THE GARBAGE COLLECTION LICENSES, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Johnson was concerned as to how we could enforce this. Daniel, also and would like to give company's already in community a heads up. Law Director said this would be a misdemeanor and how misdemeanor's are addressed is found else where in the Codified Ordinances.

ORDINANCE NO.

AN ORDINANCE TO SET THE ANNUAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENSES OF THE CITY OF WILLARD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

ORDINANCE NO.

AN ORDINANCE FIXING THE WAGES OF CERTAIN CITY DEPARTMENT HEADS, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

ORDINANCE NO.

AN ORDINANCE FIXING THE WAGES OF CERTAIN CITY OFFICIALS, FIRE DEPARTMENT PERSONNEL, AND OTHER CITY EMPLOYEES, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

ORDINANCE NO.

AN ORDINANCE FIXING THE WAGES OF RECREATION DEPARTMENT EMPLOYEES, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

RESOLUTION NO. 2513-20

A RESOLUTION AUTHORIZING THE CITY MANAGER, CITY OF WILLARD, OHIO, TO ADVERTISE FOR BIDS FOR PURCHASE OF MATERIALS, SUPPLIES, INSURANCE, EQUIPMENT AND SERVICES, FOR USE BY THE CITY OF WILLARD FOR THE CALENDAR YEAR 2021, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

RESOLUTION NO. 2514-20

A RESOLUTION DECLARING THE INTENT OF THE CITY OF WILLARD TO SELL PROPERTY NO LONGER NEEDED FOR MUNICIPAL PURPOSES THROUGH AN INTERNET AUCTION/SALE FOR THE CALENDAR YEAR 2021, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

COUNCIL/MAYOR COMMENTS:

Daniel – thank you for bringing in the new employees; are we going to have a donation bucket for the Festival of Lights, Pomerich said they decided not to for this first year and considering the pandemic; thank you for the work those did to make this possible. Babcock – good job to those that tore down the gazebo, did an efficient job of taking it down and good job of cleaning up.

Moved by Olson seconded by Danhoff that Council adjourn into Executive Session on Collective Bargaining with no business to follow. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

President of Council

Clerk of Council