

Willard, Ohio
December 6, 2021

The Council of the City of Willard, Ohio met in regular session on Monday, December 6, 2021, with the President of Council calling the meeting to order. The meeting was opened with The Pledge of Allegiance.

Roll Call: Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig present.

MINUTES: Minutes of the Regular Council meeting held November 15, 2021, were presented for approval. In that copies of the minutes were furnished to each Councilperson prior to the meeting, there was no request they be read. Moved by Olson, seconded by Danhoff, that they be approved as received. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

CITIZENS DISCUSSION: None

BID PROPOSALS: None

SPECIAL ORDER OF BUSINESS:

1. Public Hearing for Annual Appropriations Budget for 2022. There were no comments oral or written, for or against the proposed budget received by the Clerk or Council members. There were no citizens present to voice any comment.

COMMUNICATIONS & PETITIONS:

TABLED ITEMS: None

REPORTS FROM COMMITTEES:

1. *Charter/Legislative – Danhoff, Johnson*
2. *Finance – Johnson, Olson, Sattig*
3. *Public Works – Babcock, Daniel*
4. *Safety – Babcock, Daniel, Olson*
5. *Utilities – Danhoff, Daniel, Olson*

REPORTS FROM OFFICERS:

CITY MANAGER REPORT:

On December 18th we are taking part in Wreaths Across America. We are looking for volunteers to help place six hundred wreaths at grave sites of veterans. This will begin at 9 a.m. at the cemetery.

The City Manager reported that 508 turkeys and holiday food boxes were distributed at the last food giveaway. Hamons reminded Council that the next scheduled food giveaway is Tuesday, December 21, from 3:00 until 5:00 p.m. We continue to be thankful for Second Harvest and these food giveaways. We are also thankful for the volunteers in Willard that have stepped up to help their fellow citizens.

The Christmas Festival of Lights hosted by the Willard City Park returns for its second year. Twenty-four businesses, organizations, families, and churches have registered to set up displays at the park. The Christmas Festival of Lights begins December 10 and runs every Friday, Saturday, and Sunday through January 1st from 6:30 to 10 p.m. First and second weekends, Willard Area Ministerial Association will have a live Nativity, weather permitting. This year we accepted sponsors for the Festival. We had thirteen sponsors that brought in \$10,500. This year we also added a donation box at the end.

Christmas Cards for Troops. At the recent Christmas Parade a table was set up for community members to fill out donated Christmas cards that will be delivered to Armed Service Members of the National Guard's 945th Engineer Company out of Norwalk and the 179th Airlift Wing out of Mansfield. Pepperidge Farm and Willard High School assisted in filling out cards as well and Pepperidge also provided snacks to send with the Christmas cards.

Leaf pickup collection will be concluded on December 13 at 3 p.m. Please remind residents to rake leaves into the boulevard, not into the streets. Some people are still raking them into the streets and

catch basins and storm sewers could get plugged. After December 13, residents can take any leaves to the City compost site.

The Maintenance department has been busy prepping for the seasonal change. It is reported that currently we have three hundred tons of salt on hand with most of it being left over from last year. Our current salt price from O.D.O.T. is \$39.75/ton. We have a contract to purchase three hundred tons of salt with O.D.O.T.

The Street Department has poured over one hundred yards of concrete at the City park for the new walking path. That equates to an additional 1,550 feet of paved walking surface. Thank you to Pepperidge Farm for the \$20,000 grant to make the walking path at the City park possible. We have already seen it getting used. There is about \$3,000, we will use this in the spring to complete the project.

The paving partnership with Fisher-Titus for the FTMC Health Walk was recently revealed and well received by residents. We will need to raise an additional \$75-\$100K to complete this project, we already have a \$10,000.00 commitment. To help with this, we are looking at putting together a Sponsorship package and hope to reveal this and the projected cost in February.

The Street Department patched a section of eastbound 224 where the culvert is failing on November 17. Thank you to the Huron County Engineer Department for supplying a man and traffic signals to assist and keep the work area safe. The same day O.D.O.T notified the City that they would fund 95% to make the necessary repairs. The City is responsible for 5% of the repair cost, preparing the plans, specifications and bid advertising as part of a local-let program.

In changing health insurance plans and detailed scrutinizing by Brett Gardner, our health insurance representative, we have been able to build up a reserve within the Jefferson Health Network to forgo payments from our City and our Employees for the month of December. In addition, our health insurance rates will also stay the same for the 2022 year.

Public Works is requesting a statement of qualifications for a Criteria-Architect. It is required by the Ohio Revised code that they prepare conceptual plans and specifications; and to assist the city in establishing the design criteria for a design/build contractor for the City Hall/ Police Department repairs. We will be updated on the project scope and estimated cost to determine the best way to proceed.

The City recently sent a letter to the FAA Detroit-Airport District Office requesting to reestablish the airport to the Nation Plan of Integrated Airport System (NPIAS). The existing airport was removed from the NPIAS in 1990 when there was discussion of building a new airport, because only one airport could receive federal money. The original plan was that the new proposed airport receives federal funding, however it never came to fruition and the FAA District Office would not reaccept our airport back into the NPIAS. Our goal is to petition the FAA District Office for NPIAS re-entry which would make the airport eligible for federal airport funding. Dan Thornton has requested a meeting with them, I will keep you posted as to how that goes.

The Fire Department currently has the dive truck, a 1987 Chevrolet Step-Van for sale on GovDeals. Right now, the bid is \$7,700, so it will be sold on there. The Huron County Emergency Management Agency has donated a 16-foot box trailer to house the dive equipment. Proceeds from the box truck sale will help to replace old dive equipment.

The Fire Department will be hosting their annual Drive Thru Food and Toy Drive on December 18 and 19 from 10 a.m. till 4 p.m. The food will be going to the Willard Area Food Bank and the toys and gifts will be going to the Salvation Army.

For the part-time Code Compliance position, we have had three applicants. We will be doing the interviews this coming Monday and Tuesday. For the part-time position of Community Development Director, the deadline is this Friday, and so far, there are two applicants.

Council requested to accept the following donation:

\$5,745.25 from the Willard Moose Lodge towards the decoration fund.

Moved by Olson seconded by Danhoff that this donation be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson Olson and Sattig voted yea. Motion carried.

Olson commented on how appreciated the food giveaway is. People that have volunteered have said how good it feels to give back and help out it is very worthwhile. She appreciated the leaf pickup. She also wanted to commend Lori with the insurance information and good news on the premiums. Johnson questioned how many businesses had registered and put-up light displays last year compared to this year's festival of lights and what would we do if we ran out of room for them? Another question Johnson had was what was the interest money from a Covid relief fund used for? Lori replied that covid rules that the money was to be spent a certain way and it was used for cleaning supplies and such.

ORDINANCES AND RESOLUTIONS:

ORDINANCE NO. _____

AN ORDINANCE TO APPROPRIATE FROM UNAPPROPRIATED FUNDS IN THE LOCAL CORONAVIRUS RELIEF FUND 227 IN THE AMOUNT OF TWO HUNDRED FIFTY-THREE DOLLARS AND 31 CENTS (253.31) AND TO AMEND THE 2021 ANNUAL APPROPRIATIONS IN THE SAME AMOUNT, AND DECLARING AN EMERGENCY. was presented by Council President for its first reading by title only. This was done by the Clerk.

Moved by Olson, seconded by Danhoff that this Ordinance be declared an emergency measure, and the rules be waved and that it go into effect upon passage on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson, seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

RESOLUTION NO. 2533-21

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CAPITAL IMPROVEMENT COMMUNITY PARK, RECREATION/CONSERVATION PROJECT PASS THROUGH GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES, was presented by Council President for its first reading by title only. This was done by the Clerk.

Moved by Olson, seconded by Danhoff that the rules be suspended, and the Resolution be adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson, seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

RESOLUTION NO. 2534-21

A RESOLUTION AUTHORIZING THE CITY MANAGER, CITY OF WILLARD, OHIO, TO ADVERTISE FOR BIDS FOR PURCHASE OF MATERIALS, SUPPLIES, INSURANCE, EQUIPMENT AND SERVICES FOR USE BY THE CITY OF WILLARD FOR THE CALENDAR YEAR 2022 was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson, seconded by Danhoff that the rules be suspended, and the Resolution be adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.

Moved by Olson, seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

RESOLUTION NO. 2535-21

A RESOLUTION DECLARING THE INTENT OF THE CITY OF WILLARD TO SELL PROPERTY NO LONGER NEEDED FOR MUNICIPAL PURPOSES THROUGH AN INTERNET AUCTION/SALE FOR THE CALENDAR YEAR 2022, was presented by Council President for its first reading by title only. This was done by the Clerk.

Moved by Olson, seconded by Danhoff that the rules be suspended, and the Resolution be adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.

Moved by Olson, seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

COUNCIL/MAYOR COMMENTS:

Daniel thanked Bryson and Lori for having the budget together and they had some tough questions to answer.

Olson is very appreciative that the budget was so nicely put together and, in the packets, so it was available to be gone over.

Danhoff agreed with the others.

Sattig commented that it was a great parade and a nice night for it.

Babcock agreed with the prior comments by Council.

Johnson thanked the City for trying new things like the Ninja course, changing the parade around a little bit and he is glad for such a positive impact.

Elmlinger appreciated that they are agreeable to negotiations with the budget and compromise, he also commented on the large amount of people that attended the parade.

Moved by Olson seconded by Danhoff that Council adjourn. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

President of Council

Clerk of Council