

Willard, Ohio  
December 21, 2020

The Council of the City of Willard, Ohio met in regular session on Monday, December 21, 2020, with the President of Council calling the meeting to order. The meeting was opened with the Pledge of Allegiance.

**Roll Call:** Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig present.

**MINUTES:** Minutes of the Council meeting held December 7, 2020 were presented for approval. In that copies of the minutes were furnished each Councilperson prior to the meeting, there was no request they be read. Moved by Olson seconded by Danhoff that they be approved as received. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

**CITIZENS DISCUSSION:** None

**BID PROPOSALS:** None

**SPECIAL ORDER OF BUSINESS:**

1. **Zoning Board of Appeals** ~ We do not have a person currently to replace John Sell. An appointment is needed by Ward III Council person to complete his term which ends January 2021. If anyone knows of someone, please let Mr. Sattig know.
2. **Personnel Merit Board** ~ Ashley Daub and Mark Matula have agreed to come onto the Personnel Merit Board. Moved by Olson seconded by Danhoff that Ashley Daub and Mark Matula be appointed to the Personnel Merit Board to replace Nancy Eden and Van Ramsey. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.
3. **City Development Commission** ~ Ken Steinmetz's term is up in January 2021. This is a Council appointment. Elmlinger talked with Mr. Steinmetz and he agreed to another 4-year term. Moved by Olson seconded by Danhoff that Ken Steinmetz be appointed for another 4-year term on the City Development Commission. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.
4. **City Tree Commission** ~ this committee is still short one member. Linda Veletean has turned in her resignation from this committee, need replacement to complete her term which ends January 2023. Jim Ebert's term ends January 2021. Someone needs to talk with Mr. Ebert and we still need two more people. Olson has someone she is going to check with.
5. **Public Hearing** for 2021 Appropriations Budget. There were no comments oral or written, for or against the proposed budget received by the Clerk or Council members. There were no citizens present to voice any comment.
6. **Public Hearing** for Ordinance TO ALLOW FOR THE TRANSFERS NEEDED FOR THE CITY OF WILLARD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021. There were no comments oral or written, for or against the proposed Ordinance received by the Clerk or Council members. There were no citizens present to voice their concerns. Ordinance is listed below for its final reading.
7. **Public Hearing** for Ordinance AMENDING SECTION 955.04 OF CHAPTER 955 OF THE CODIFIED ORDINANCES OF THE CITY REGARDING THE GARBAGE COLLECTION LICENSES. There were no comments oral or written, for or against the proposed Ordinance received by the Clerk or Council members. There were no citizens present to voice their concerns. Ordinance is listed below for its final reading.
8. **Public Hearing** for Ordinance FIXING THE WAGES OF CERTAIN CITY DEPARTMENT HEADS, AND DECLARING AN EMERGENCY. There were no comments oral or written, for or against the proposed Ordinance received by the Clerk or Council members. There were no citizens present to voice their concerns. Ordinance is listed below for its final reading.
9. **Public Hearing** for Ordinance FIXING THE WAGES OF CERTAIN CITY OFFICIALS, FIRE DEPARTMENT PERSONNEL, AND OTHER CITY EMPLOYEES, AND DECLARING AN EMERGENCY. There were no comments oral or written, for or against the proposed Ordinance received by the Clerk or Council members. There were no citizens present to voice their concerns. Ordinance is listed below for its final reading.

10. **Public Hearing** for Ordinance FIXING THE WAGES OF RECREATION DEPARTMENT EMPLOYEES.

There were no comments oral or written, for or against the proposed Ordinance received by the Clerk or Council members. There were no citizens present to voice their concerns. Ordinance is listed below for its final reading.

**COMMUNICATIONS & PETITIONS:**

1. **Letter from Ohio Public Utilities Commission re: Matter of Application of Ohio Power Co. for an Increase in Electric Distribution Rates, Case Nos. 20-585-EL-AIR and 20-587-EL-AAM ~**  
Moved by Olson seconded Danhoff that letter be accepted and placed on file. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.
2. **Letter of Resignation from City Manager James Pomerich ~**  
Moved by Olson seconded Danhoff that letter be accepted and placed on file. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.  
~ Moved by Olson seconded by Danhoff that Council accept Mr. Pomerich's resignation and allow him to return to his previous position as Public Works Director. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.
3. **Letter from Mark Schwenn re: Rental Registration** Pomerich reported that the Code Enforcement office was looking at this and addressing the issues. Moved by Olson seconded Danhoff that letter be accepted and placed on file. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

**TABLED ITEMS:** None

**REPORTS FROM COMMITTEES:**

1. **Charter/Legislative – Danhoff, Johnson**
2. **Finance – Johnson, Olson, Sattig**
3. **Public Works – Babcock, Daniel**
4. **Safety – Babcock, Daniel, Olson**
5. **Utilities – Danhoff, Daniel, Olson**

**REPORTS FROM OFFICERS:** Finance Report for November 2020 was presented by Finance Director. Olson wanted to comment the Finance Director and her Department for the award they received. This shows their dedication to the community and their hard work. Moved by Olson seconded by Danhoff that Council accept the Finance Director's report for November 2020. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

**CITY MANAGER'S REPORT:**

Lori is not with us tonight; she is recovering from her surgery. However, we still get emails from her from all hours of the day showing that she is still hard at work. We appreciate the work that Lori does.

Pomerich said that he was incredibly proud of the efforts made by our team to pull off this first Festival of Lights. It has also been welcomed and supported by the community. We look forward to seeing what next year brings.

Also, really proud of the Wreaths Across America and the support and success of this project. Would also like to thank the support of the community. Look forward to doing it again next year and meeting our goal of 500.

We also appreciate the support of the community for the Food and Toy Drive sponsored by our Fire Department. Our community donated 1,851 food items and \$2,700 which was presented to the Willard Food Bank. Also donated, was 3 ½ boxes of toys and \$800 to the Toys for Tots campaign. Thank you to all of those that donated and all of those that collected, sanitized, and delivered these items.

The Willard Rotary Club is providing two "social distancing" benches to the City to be used out by the Pickleball courts. They applied for and received a 2:1 fund matching grant that they will use for these benches.

In December of 2019, we applied for a Capital Grant from the State of Ohio. We just received word that we were awarded a grant for improvements at the Park for \$60,000.00.

We received a bid on the property at 1 S. West Street. The person plans to build a new home on the vacant lot. The money received for this property will more than cover the cost of demolish of the dilapidated house on the property.

Sattig asked how we were on salt, Pomerich said that we were good.

Johnson said that he can see from his house the traffic for the lights and it appears to have been very well received. Mr. Johnson had some questions concerning the ordinances that were being done as Emergency. There was a brief discussion explaining that these ordinances had had their First Reading, Public Hearing and Final Reading. The "Emergency Clause" was just removing the need to have ordinances lay on the desk for 30 days. This allows the Finance Department to apply any changes with the first payroll of 2021, otherwise they would have to "back pay" those that changes applied to.

**ORDINANCES AND RESOLUTIONS:**

**ORDINANCE NO. 5868-20**

AN ORDINANCE TO ALLOW FOR THE TRANSFERS NEEDED FOR THE CITY OF WILLARD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

**ORDINANCE NO. 5869-20**

AN ORDINANCE AMENDING SECTION 955.04 OF CHAPTER 955 OF THE CODIFIED ORDINANCES OF THE CITY REGARDING THE GARBAGE COLLECTION LICENSES, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

**ORDINANCE NO. 5870-20**

AN ORDINANCE TO SET THE ANNUAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENSES OF THE CITY OF WILLARD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

**ORDINANCE NO. 5871-20**

AN ORDINANCE FIXING THE WAGES OF CERTAIN CITY DEPARTMENT HEADS, AND DECLARING AN EMERGENCY, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that this Ordinance be declared an emergency measure, and the rule requiring the Ordinance to lay over for 30 days be waived and that it goes into effect upon passage of second reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

**ORDINANCE NO. 5872-20**

AN ORDINANCE FIXING THE WAGES OF CERTAIN CITY OFFICIALS, FIRE DEPARTMENT PERSONNEL, AND OTHER CITY EMPLOYEES, AND DECLARING AN EMERGENCY, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that this Ordinance be declared an emergency measure, and the rule requiring the Ordinance to lay over for 30 days be waived and that it goes into effect upon passage of second reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

**ORDINANCE NO. 5873-20**

AN ORDINANCE FIXING THE WAGES OF RECREATION DEPARTMENT EMPLOYEES, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

**RESOLUTION NO. 2515-20**

A RESOLUTION AUTHORIZING TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT ON BEHALF OF THE CITY OF WILLARD FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WATER FACILITIES, AND DESIGNING A DEDICATED REPAYMENT SOURCE FOR THE LOAN, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

**COUNCIL/MAYOR COMMENTS:**

Daniel – lights; Wreaths Across America; toy and food drive; Willard Rotary benches for Pickleball Courts, a nice unique idea; Finance Dept. and their award; and wished to thank James for the things he has done for the community. Merry Christmas to James and all our employees, please let them know that we fully appreciate all the hard work they are doing. Danhoff – good job! Johnson – what Mr. Daniel said! All these things and their success are a testament to our employees and the hard work they have done, lack of COVID cases that we have had. It is incredibly appreciated. Sattig – what everyone else said! Olson – wanted to reiterate what everyone else had said and Merry Christmas to everyone. Babcock – thank you, James, for all that you have done for the City. Merry Christmas to all.

Moved by Olson seconded by Danhoff that Council adjourn. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

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President of Council

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Clerk of Council