

Willard, Ohio
August 2, 2021

The Council of the City of Willard, Ohio met in regular session on Monday, August 2, 2021, with the President of Council calling the meeting to order. The meeting was opened with the Pledge of Allegiance.

Roll Call: Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig present.

MINUTES: An amendment to the July 6 minutes that Clerk was found to have been left out. First reading of the salary increase for Council members was left out of the minutes, however it was done at the meeting. Moved by Olson seconded by Danhoff that amendment be made to the July 6, 2021 minutes. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Minutes of the Council meeting held July 19, 2021, were presented for approval. In that copies of the minutes were furnished each Councilperson prior to the meeting, there was no request they be read. Moved by Olson seconded by Danhoff that they be approved as received. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

CITIZENS DISCUSSION: None

BID PROPOSALS: None

SPECIAL ORDER OF BUSINESS: None

COMMUNICATIONS & PETITIONS: None

TABLED ITEMS: None

REPORTS FROM COMMITTEES:

1. *Charter/Legislative – Danhoff, Johnson*
2. *Finance – Johnson, Olson, Sattig*
3. *Public Works – Babcock, Daniel*
4. *Safety – Babcock, Daniel, Olson*
5. *Utilities – Danhoff, Daniel, Olson*

REPORTS FROM OFFICERS: None

CITY MANAGER REPORT:

Hamons said he would first like to take a minute to remember Don Eckstein and the time, services and knowledge he shared with the City of Willard.

The next scheduled food giveaway is Wednesday, August 25th from 3:00-5:00 pm at the Willard City Park. There will also be a walk-up site at Keefer Street Park. They have scheduled food distributions through the end of the year.

Plans to celebrate 50 years of the Willard Reservoir have tentatively been set for Saturday, September 25th with games and activities at the reservoir.

Three existing races have teamed up together to form Run Willard 5K Series. A single website has been created where runners can sign-up for all three races and compete for additional prizes by completing all three. The first of the three races was Saturday, July 31st. The races are the Run4Hope 7/31/21, Mind, Body, & Sole 8/07/21 and Honor Run 5K 11/06/21.

A couple of organizations have reached out to the City for a date for Trick-or-Treat. After a brief discussion, it was decided to go with Thursday, October 28th from 5:00-6:30 pm; with a rain date of Saturday, October 30th, same time. Moved by Olson seconded by Danhoff to approve dates and times set by Council for Trick-or-Treat. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Tree Commission met on Tuesday, July 20th. A tree-planting program was discussed, which would reimburse property owners 50% (not to exceed \$125) of the cost of a new tree to be planted in their yard. This reimbursement would come from donated funds. The Myrtle Street Boulevard was also discussed during the meeting. We realize Myrtle Boulevard is a mess, but it is a process. A representative of AEP and Hunter Lights are going to visit the site in the upcoming weeks so we can come up with a plan moving forward. Have been in touch with Ohio State landscaping department to see if they could help us out as a project. Waiting to hear back.

US 224 Force Main project, we will be working with a contractor and his equipment. Pipe and a new manhole have been ordered for the repair.

Met with Columbia Gas (NiSource) and went over some concerns and some concerns of citizens. Public Works and our engineer met with NiSource and their concrete subcontractor for an inspection walk-through. NiSource has agreed to fix a couple of issues that they found during the inspection. They still hope to be completed by mid-August.

Repair parts finally came in for two fire hydrants that have been out of service. The hydrants at the intersection of Tamarack/Cedar and Timothy/Leonard Streets have been repaired by the Street Department and are back in service.

On Monday afternoon, July 26th, North Main Street double-underpass was closed for approximately 24 hours. Closure was due to a piece of concrete hanging from the top of the bridge, as it is believed that the bridge was struck by a vehicle. This underpass/bridge is owned and maintained by CSX, who is currently required to inspect this set of underpasses every six months. A crew to remove and secure the concrete that was hanging was sent out by CSX. Later in the afternoon, we met with their regional bridge supervisor. CSX is planning to return in August to do preventative maintenance on this set of underpasses.

Three City properties have been advertised as required and will be opened by sealed bid at City Hall on Thursday, August 12th at 12:30 p.m. These properties are 517 Fink Street, the empty lot at the southwest corner of Fink Street and Main Street, and the City parking lot south of the curve on Woodbine Street east of Myrtle Avenue.

This year marks the 20th Anniversary of the tragic events that occurred on September 11, 2001. The City is teaming up with the local Girl Scouts to expand on their annual Silent Walk with a memorial service following.

Olson, again, is glad we are continuing with the Second Harvest food distributions. She asked if there was a need for more people. She was going to see about getting some Willard Mercy employees.

Johnson, thinks the Tree Program is a positive thing.

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Work session set for Monday, August 16th at 6:00 p.m. prior to regular meeting.

ORDINANCES AND RESOLUTIONS:

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH ERIE BLACKTOP, INC., SANDUSKY, OHIO, TO AWARD BID NO. 2021-02 FOR THE 2021 STREET IMPROVEMENTS PROJECT, IN THE AMOUNT OF \$295,289.05, AND TO AWARD AN ADDITIONAL \$29,013.80 FOR CHANGE ORDER NO. 1, TO EXTEND WORK ON KEEFER STREET, AND DECLARING AN EMERGENCY, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that this Ordinance be declared an emergency measure, and the rule requiring the Ordinance to lay over for 30 days be waived and that it go into effect upon passage of second reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

COUNCIL/MAYOR COMMENTS:

Mayor – also wanted to acknowledge Don Eckstein’s time with the City; also, Burns, Mary R. that volunteered for the Willard Fire Department for 33 years, plus her and Emma Vanicheck started the Explorer’s group with the Fire Department; wished to thank Chip Kurzen for his time of service with the City; Sattig – asked when City Manager was going to advertise for the Park position, Hamons said not yet, we have six months to do that; Babcock – wanted to acknowledge the Street Department employee that when he jumped out of his truck to work on the fire hydrant, he remembered to turn all lights on his truck and followed all safety precautions.

Moved by Olson seconded by Danhoff that Council adjourn. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

President of Council

Clerk of Council