

Willard, Ohio
April 5, 2021

The Council of the City of Willard, Ohio met in regular session on Monday, April 5, 2021, with the President of Council calling the meeting to order. The meeting was opened with prayer by Pastor Mike Harroll, First Assembly.

Roll Call: Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig present. James Pomerich, City Manager was unable to attend due to a family emergency. Bryson Hamons, Park & Recreation Director was present to fill in for the City Manager.

MINUTES: Minutes of the Council meeting held March 15, 2021 were presented for approval. In that copies of the minutes were furnished each Councilperson prior to the meeting, there was no request they be read. Moved by Olson seconded by Danhoff that they be approved as received. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

CITIZENS DISCUSSION: Derick Wilson, Tyler Vanichek, Armstrong were present to share with Council their vision of a "Trail of Terror" at the park October 15 – 17, 2021. They presented a brief outline handout (copy available in Clerk's office) of what their plans were along with map showing area that would be covered. They gave a brief rundown of event, addressed insurance, funding, fees, COVID guidelines, safety and noise concerns. Council gave their permission to proceed with plans and asked that they keep them informed.

BID PROPOSALS: None

SPECIAL ORDER OF BUSINESS: None

COMMUNICATIONS & PETITIONS: None

TABLED ITEMS: None

REPORTS FROM COMMITTEES:

1. *Charter/Legislative – Danhoff, Johnson*
2. *Finance – Johnson, Olson, Sattig*
3. *Public Works – Babcock, Daniel*
4. *Safety – Babcock, Daniel, Olson*
5. *Utilities – Danhoff, Daniel, Olson*

REPORTS FROM OFFICERS: None

CITY MANAGER REPORT:

COVID update – no employees sick or out on quarantine. Huron County had 105 new or probable cases with Willard accounting for 16 of those cases. We continue to follow the Governor's recommended guidelines in Willard and at City Hall.

Food Giveaways ~ We had 3 Farmers to Families food giveaways scheduled in March. When they cancelled the second one, Silvia Hernandez, Director of Starting Point, quickly went to work and secured a truckload of over 400 boxes from Second Harvest within a few hours. She was also able to secure 160 boxes from Farmers to Families giveaway in Cleveland. However, those needed to be picked up. Buurma Farms donated a box truck, and Nick Kousma and Bart McKelvey made the trip to Cleveland to pick up the boxes. Pepperidge Farm also donated items to give away. In addition, at the main park we had dozens of people helping out from Willard Student Council, youth groups, churches, football team and random citizens. Cars started to line up around 11 am and the parking lot was full before the event began. The National Guard was notified at 11 am that day of the giveaway and they were able to send four people to help with traffic.

50 boxes were given away at Trinity Lutheran Church and Keefer St. park. Workers from the Street Department delivered and unloaded boxes at these sites. Volunteers from the Willard Christian Reformed church distributed these boxes at Keefer Street park. Some even carried these boxes to people's homes for them.

Our Police Chief personally delivered boxes to the people who called in an order. We had an employee that took a vacation day to help with this giveaway. The majority of the Street Department stayed until almost 4 pm getting things set-up, and the Fire Dept. stopped by until they got a call!

I am happy to report that no cars were turned away with this giveaway!

Bryson said what started as a bad situation, turned into a great day and it was so inspiring to see how everyone stepped up and came together!

Spring Trash Cleanup will be Friday, April 30th and Saturday, May 1st. The City will have dumpsters set up at the northeast corner of Myrtle and Woodland. Dumpsters will be available for city residents only from 8:00 a.m. until 5:00 p.m. on Friday, and until noon on Saturday. All information can be found on the City's website.

Tax Incentive Review Committee (TIRC) met with Huron County Auditor's office and Huron County Development Council on Thursday, March 18th to review and approve two tax abatements. Both the Star of the West Agreement and the Pepperidge Farm Agreement were approved by the Committee for another year. Moved by Olson seconded by Danhoff that TIRC minutes be accepted and placed on file. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

The Community Reinvestment Area Committee (CRA) met to review the current CRA program. The Board voted to keep the incentives that are currently offered. City of Willard has had 12 homes take advantage of this tax abatement since the program started. 6 of the 12 were started in 2020 alone. Total value of these homes equals \$2,228,600.00.

Tree Commission met and welcomed two new members, Jim Gray and Linda Montgomery. Arbor Day, the Arbor Day poster contest and the Myrtle Avenue boulevard project were discussed. Willard has also received word that they have been awarded Tree City USA recognition for the 41st year in a row.

Campbell's grant has been approved for \$20,000. Thank you to Bryson Hamons and Ricky Branham for their efforts in securing this grant; and thank you to Campbell's Soup and Pepperidge Farm for this investment in our community. The Park and Recreation Dept. and United Fund partnered to apply for the Campbell's Soup Foundation Grant. They requested \$25,000 to construct a 6 ft. wide concrete walking path that will eventually connect to the existing nature trails. The grant will cover cost of material as we will use City forces to help with construction. Once complete, it will create a 1.2-mile looping trail around the park.

City will be adding outdoor fitness equipment (picture of equipment is on file in the Clerk's office) at the reservoir utilizing the remainder of our grant money. This was grant money from the State through ODNR targeting increasing recreational activity. We hope to have this installed sometime in May.

Jim Bergman retired from the Wastewater Treatment Plant with over 26 years of service. His last day was March 30th, he was a great team member, and we wish him the best.

This year we partnered with the Huron County Engineer's Office to resurface portions of Townline Road 12/B & O Pike and Keefer Street. Bids came in \$75,000 underestimate of \$363,750, this means that our portion will be lower than budgeted.

Income Tax filing deadline has been pushed back until May 17th for this year.

Council requested to accept the following donations to benefit the Clock Tower Project: \$300 from Eugene and Janet Songer; \$200 from Donald and Shirley Leininger; \$100 from Clifford and Marsha Slone; \$200 from Huntington National Bank; \$200 from Patricia Danhoff and Jean Chase; \$200 from Darwin and Mary Weatherbie.

Moved by Olson seconded by Danhoff that these donations be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Council requested to accept a donation of \$9,835.39 from Willard Firelands Lodge No. 2153 Loyal Order of Moose to go to the Park and Recreation Fund.

Moved by Olson seconded by Danhoff that these donations be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Olson thankful for the food giveaways as there is a definite need in the City of Willard. Also, congratulations to the City for the Tree City recognition again.

ORDINANCES AND RESOLUTIONS: Presented by Council President that due to some changes in legislation, some changes need to be made to the agenda.

Moved by Olson seconded by Danhoff that Ordinance #2 on the agenda be removed. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried, this legislation is removed from the agenda.

Moved by Olson seconded by Danhoff that ordinance to appropriate from unappropriated funds in the Recreation Fund in the amount of \$11,000 and to amend the 2021 Annual Appropriations in the same amount in order to provide funding for covered bridge, be added to the agenda. And that, the ordinance to provide an advance of funding from the General Fund to the Creating Healthy Communities Fund 258 in the amount of twenty-two thousand and thirty-two dollars (\$22,032.42) and to amend the 2021 Annual Appropriations in the same amount in order to provide funding for Willard Bike Share Program and Willard Community Garden prior to a reimbursing grant being received. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried, this legislation is added to the agenda.

Moved by Olson seconded by Danhoff that Resolution 2525-21 to create a new Special Revenue Fund 258, Creating Healthy Communities, to account for the funds received and expenses associated with the Creating Healthy Communities Grant, be added to the agenda. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried, this legislation is added to the agenda.

ORDINANCE NO.

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; PROVIDING FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; PROVIDING FOR THE PUBLICATION OF SUCH NEW MATTER; AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH, AND DECLARING AN EMERGENCY, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that this Ordinance be declared an emergency measure, and the rules be waived and that it go into effect upon passage on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Johnson voted nay. Motion carried.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Johnson voted nay. Motion carried.

ORDINANCE NO.

AN ORDINANCE TO APPROPRIATE FROM UNAPPROPRIATED FUNDS IN THE RECREATION FUND IN THE AMOUNT OF \$11,000 AND TO AMEND THE 2021 ANNUAL APPROPRIATIONS IN THE SAME AMOUNT IN ORDER TO PROVIDE FUNDING FOR COVERED BRIDGE, AND DECLARING AN EMERGENCY, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that this Ordinance be declared an emergency measure, and the rules be waived and that it go into effect upon passage on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

ORDINANCE NO.

AN ORDINANCE TO PROVIDE AN ADVANCE OF FUNDING FROM THE GENERAL FUND TO THE CREATING HEALTHY COMMUNITIES FUND 258 IN THE AMOUNT OF TWENTY TWO THOUSAND AND THIRTY TWO DOLLARS AND FORTY TWO CENTS (\$22,032.42) AND TO AMEND THE 2021 ANNUAL APPROPRIATIONS IN THE SAME AMOUNT IN ORDER TO PROVIDE FUNDING FOR WILLARD BIKE SHARE PROGRAM AND WILLARD COMMUNITY GARDEN PRIOR TO A REIMBURSING GRANT BEING RECEIVED, AND DECLARING AN EMERGENCY, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that this Ordinance be declared an emergency measure, and the rules be waived and that it go into effect upon passage on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

RESOLUTION NO. 2523-21

A RESOLUTION AUTHORIZING THE CITY MANAGER OF THE CITY OF WILLARD TO ENTER INTO A PARTNERSHIP AGREEMENT WITH THE CITY OF NORWALK AND WITH HURON COUNTY, OHIO, AS THE GRANTEE, TO ADMINISTER AND IMPLEMENT THE PROGRAM YEAR 2021 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM GRANT IF FUNDED BY THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT (OCD), was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Resolution be adopted. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

RESOLUTION NO. 2524-21

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION'S ANNUAL WINTER ROAD SALT BID, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Resolution be adopted. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

RESOLUTION NO. 2525-21

A RESOLUTION TO CREATE A NEW SPECIAL REVENUE FUND 258, CREATING HEALTHY COMMUNITIES, TO ACCOUNT FOR THE FUNDS RECEIVED AND EXPENSES ASSOCIATED WITH THE CREATING HEALTHY COMMUNITIES GRANT, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Resolution be adopted. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

COUNCIL/MAYOR COMMENTS:

Mayor – appreciates the work that Bryson has done; thank you to Jim Bergman for his years of service to the community; Babcock – thank you to employees that helped with the food giveaway; Johnson - thank you and appreciate those that made the food giveaway possible.

Moved by Danhoff seconded by Daniel that Council adjourn. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson and Sattig voted yea. Motion carried.

President of Council

Clerk of Council