

Willard, OH
March 19, 2018

The Council of the City of Willard met in regular session on Monday, March 19, 2018 with the Council President calling the meeting to order. The meeting was opened with prayer by Pastor Terrence Visser, Christian Reformed Church.

ROLL CALL: Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig present. Gerber was absent.

MINUTES: Minutes of the Regular Council meeting held on March 5, 2018 were presented for approval. In that copies of these minutes were furnished to each Council person prior to the meeting, there was no request they be read. Moved by Elmlinger seconded by Olson that minutes be approved as received. In a called vote, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

CITIZENS DISCUSSION:

Gregg McDowell, Elk's Trustee and Barbara Greer, Elk's Secretary were present to give Willard City Council two checks, a \$500 check to the Willard Police Department for their D.A.R.E. program and \$500 to the Willard Parks & Recreation Department. Council thanked them for their continued support.

BID PROPOSALS: Chemical bids were opened on Thursday, March 1, 2018 @ 1:00 p.m.

1. **Bid No. 2018-01** – Sodium Permanganate- three bids were received for this one. Shannon Chemical Corp. is the lowest and best bid at \$0.844/lb. for first year and \$0.844/lb. for the second year for a two-year contract. This Ordinance to award bid is listed below for its first reading.
2. **Bid No. 2018-02** – HFS Acid 25% - four bids were received for this one. Bonded Chemicals, Inc. is the lowest and best bid at \$0.244/LB. for first year and \$0.244/LB. for second year for a two-year contract. The Ordinance to award bid is listed below for its first reading.
3. **Bid No. 2018-03** – Granular Algaecide/Fungicide – one bid was received from Bonded Chemicals, Inc. at \$1.05/lb. for the first year and \$1.05/lb. for the second year for a two-year contract. This Ordinance to award bid is listed below for its first reading.
4. **Bid No. 2018-04** – Liquid Ferric Chloride – two bids were received for this one. Bonded Chemicals, Inc. is the lowest and best bid at \$495.00/dry ton for the first year and \$495.00/dry ton for the second year for a two-year contract. This Ordinance to award bid is listed below for its first reading.
5. **Bid No. 2018-05** – AQUASORB - one bid was received from Bonded Chemicals, Inc. at \$1.09/lb. for one year, no second-year option, for a one-year contract. This Ordinance to award bid is listed below for its first reading.
6. **Bid No. 2018-06** – Powdered Activated Carbon -- three bids were received for this one. Bonded Chemicals, Inc. is the lowest and best bid at \$0.915/lb. for one year and no second-year option, for a one-year contract. This Ordinance to award bid is listed below for its first reading.
7. **Bid No. 2018-07** – Liquid Chlorine - two bids were received for this one. JCI Jones Chemicals, Inc. is the lowest and best bid at \$70.00/cylinder for one year and no second-year option, for a one-year contract. This Ordinance to award bid is listed below for its first reading.
8. **Bid No. 2018-08** - Liquid Caustic Soda - one bid was received from JCI Jones Chemicals, Inc. at \$0.23/lb. for first year and \$0.24/lb. for second year, for a two-year contract. This Ordinance to award bid is listed below for its first reading.

9. **Bid No. 2018-09** – Phosphate - three bids were received for this one. Shannon Chemical Corp. is the lowest and best bid at \$0.487/lb. for first year and \$0.487/lb. for the second year for a two-year contract. This Ordinance to award bid is listed below for its first reading.
10. **Bid No. 2018-10** - Liquid Aluminum Sulfate - two bids were received for this one. USALCO is the lowest and best bid at \$408.16/dry ton for one year and no second-year option, for a one-year contract. This Ordinance to award bid is listed below for its first reading.
11. **Bid No. 2018-11** - EARTH TEC - one bid was received from Bonded Chemicals, Inc. at \$13.65/gal. for one year and no second-year option, for a one-year contract. This Ordinance to award bid is listed below for its first reading.

SPECIAL ORDER OF BUSINESS: None

COMMUNICATIONS AND PETITIONS: None

TABLED ITEMS: None

REPORTS FROM COMMITTEES:

1. **Charter/Legislative-Danhoff, Gerber**
2. **Finance-Gerber, Sattig**
3. **Public Works-Daniel, Elmlinger**
4. **Safety-Elmlinger**
5. **Utilities-Danhoff, Daniel**

REPORTS FROM OFFICERS: Moved by Elmlinger seconded by Olson that the Finance Director's report for February 2018 be accepted and placed on file. In a called vote, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

REPORT FROM CITY MANAGER: The City Manager reported that we have been approved for \$100,000 for the Spring Street resurfacing project and a \$14,000 loan for same project. This work will begin after the completion of the water line replacement project and sometime after July 1st.

Lagoon is now empty.

Willard will be participating in a State wide Tornado Drill at 9:50 am on Wednesday, March 21st.

The Flags of Honor has been scheduled for June 2019. This will be a great event for Willard.

Council is requested to accept several donations. Several checks were received to benefit the Clock Tower project: Ruth Shrader Felger family of Austin, TX, in honor of Don Shrader - \$10,000; Jack Leitz - \$300; Nancy Skeans, Jacksonville, FL - \$100; Keith & Linda Shook - \$250 and \$1,000 from WBA for the sale of books. A check for \$500 was donated by Willard Leadership Team in support of Willard Parks & Recreation for one-hole sponsorship for the new Disc Golf Project. Elks Lodge 1370 donated \$500 check to the Willard Police Department for their D.A.R.E. program and \$500 to the Willard Parks & Recreation Department. Request that Council accept these donations. Moved by Elmlinger seconded by Olson that these donations be accepted by Council. In a called vote, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Daniel commented that he was happy with the way the Police Department handled a recent bomb threat at a local industry. This threat had an economic effect on the company, its employees and the City. Was glad to see that charges were brought against individual. Johnson also commented that he felt that the extensive amount of arrests showed that our Police Department was doing a good job. Daniel also acknowledged that the City received two awards recently from the Huron County Safety Council. The first was the 100% Award, which recognizes companies working an entire year with zero lost-time injuries, and the Special Award for companies that accumulate at least 500,000 hours and at least 6 months without a lost-time injury or illness. Good job!

Danhoff wanted to present Bob Owens to be reappointed for Zoning Board of Appeals, Ward II. Moved by Elmlinger seconded by Danhoff that Council approve the reappointment of Bob Owens to the Zoning Board of Appeals. In a called vote, Olson and Johnson voted yea. Motion carried.

ORDINANCES & RESOLUTIONS:

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH SHANNON CHEMICAL CORP., MALVERN, PA, TO AWARD BID NO. 2018-01 FOR SODIUM PERMANGANATE IN THE AMOUNT OF \$.844/LB. FOR THE FIRST YEAR AND \$.844/LB. FOR THE SECOND YEAR, was presented by the Council President for its first reading by title only. Ordinance was read by the Clerk.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH BONDED CHEMICALS, COLUMBUS, OHIO TO AWARD BID NO. 2018-02 FOR HFS ACID 25% IN THE AMOUNT OF \$0.244/LB. FOR THE FIRST YEAR AND \$0.244/LB. FOR THE SECOND YEAR, was presented by the Council President for its first reading by title only. Ordinance was read by the Clerk.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH BONDED CHEMICALS, INC., COLUMBUS, OHIO TO AWARD BID NO. 2018-03 FOR GRANULAR ALGAECIDE/FUNGICIDE IN THE AMOUNT OF \$1.05/LB. THE FIRST YEAR AND \$1.05/LB. THE SECOND YEAR, WITH A TWO-YEAR CONTRACT, was presented by the Council President for its first reading by title only. Ordinance was read by the Clerk.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH BONDED CHEMICALS, COLUMBUS, OHIO, TO AWARD BID NO. 2018-04 FOR LIQUID FERRIC CHLORIDE IN THE AMOUNT OF \$495.00/DRY TON THE FIRST YEAR, \$495.00/DRY TON THE SECOND YEAR, GOING WITH A TWO-YEAR CONTRACT, was presented by the Council President for its first reading by title only. Ordinance was read by the Clerk.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH BONDED CHEMICALS, INC., COLUMBUS, OH TO AWARD BID NO. 2018-05 FOR AQUASORB IN THE AMOUNT OF \$1.09/LB. WITH A ONE YEAR CONTRACT, was presented by the Council President for its first reading by title only. Ordinance was read by the Clerk.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH BONDED CHEMICALS, INC., COLUMBUS, OHIO, TO AWARD BID NO. 2018-06 FOR POWDERED ACTIVATED CARBON IN THE AMOUNT OF \$0.915/LB. WITH A ONE YEAR CONTRACT, was presented by the Council President for its first reading by title only. Ordinance was read by the Clerk.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH JCI JONES CHEMICALS, INC., SARASOTA, FLORIDA, TO AWARD BID NO. 2018-07 FOR LIQUID CHLORINE IN THE AMOUNT OF \$70.00/CYLINDER FOR A ONE YEAR CONTRACT, was presented by the Council President for its first reading by title only. Ordinance was read by the Clerk.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH JCI JONES CHEMICALS, INC., SARASOTA, FLORIDA, TO AWARD BID NO. 2018-08 FOR CAUSTIC SODA IN THE AMOUNT OF \$.23/LB. FOR THE FIRST YEAR, \$.24/LB. FOR THE SECOND YEAR, GOING WITH A TWO-YEAR CONTRACT, was presented by the Council President for its first reading by title only. Ordinance was read by the Clerk.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH SHANNON CHEMICAL, CORP., MALVERN, PA, TO AWARD BID NO. 2018-09 FOR PHOSPHATE IN THE AMOUNT OF

\$.487/LB. WITH A TWO-YEAR CONTRACT, was presented by the Council President for its first reading by title only. Ordinance was read by the Clerk.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH UNITED STATES ALUMINATE CO., INC., BALTIMORE, MARYLAND, TO AWARD BID NO. 2018-10 FOR LIQUID ALUMINUM SULFATE IN THE AMOUNT OF \$408.16/DRY TON WITH A ONE YEAR CONTRACT, was presented by the Council President for its first reading by title only. Ordinance was read by the Clerk.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY MANGER TO ENTER INTO CONTRACT WITH BONDED CHEMICALS, INC., COLUMBUS, OHIO, TO AWARD BID NO. 2018-11 FOR EARTH TEC IN THE AMOUNT OF \$13.65/GAL. WITH A ONE YEAR CONTRACT, was presented by the Council President for its first reading by title only. Ordinance was read by the Clerk.

COUNCIL/MAYOR COMMENTS:

Sattig – Kevin Casto had 125 kids do a poster for the Tree Commission for Arbor Day from Willard Public Schools, plus submissions from St. Francis. Kids did a great job, took them some time to come up with winners; Johnson asked when will we get street sweeper out, City Manager said when we are sure that we are not going to have any snow.

Moved by Olson seconded by Elmlinger that Council adjourn. In a called vote Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

President of Council

Clerk of Council