

Willard, Ohio
May 4, 2020

The Council of the City of Willard, Ohio met in regular session on May 4, 2020, with the President of Council calling the meeting to order. The meeting was opened with prayer by Pastor Steve McKnight, CMA church.

Roll Call: Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig present.

MINUTES: Minutes of the Council meeting held April 20, 2020 were presented for approval. In that copies of the minutes were furnished each Councilperson prior to the meeting, there was no request they be read. Johnson asked that the minutes show that he voted no on the first Ordinance. Clerk said that she would make that correction. Moved by Olson seconded by Danhoff that they be approved as corrected. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

CITIZENS DISCUSSION: None

BID PROPOSALS: None

SPECIAL ORDER OF BUSINESS:

1. **Public Hearing** for Ordinance AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS AND AWARD 2020 CHEMICAL BIDS WITH THE COMPANIES AND IN THE AMOUNTS LISTED BELOW WITH TWO-YEAR CONTRACTS. There were no comments oral or written, for or against the proposed Ordinance received by the Clerk or Council members. There were no citizens present to voice their concerns. Ordinance is listed below for its final reading.
2. **Public Hearing** for Ordinance AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH ERIE BLACKTOP, INC., SANDUSKY, OHIO, TO AWARD BID NO. 2020-02 FOR THE 2020 STREET IMPROVEMENTS PROJECT-OPWC, IN THE AMOUNT OF \$254,818.25. There were no comments oral or written, for or against the proposed Ordinance received by the Clerk or Council members. There were no citizens present to voice their concerns. Ordinance is listed below for its final reading
3. **Public Hearing** for Ordinance AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH ERIE BLACKTOP, INC., SANDUSKY, OHIO, TO AWARD BID NO. 2020-03 FOR THE 2020 STREET PROJECT, IN THE AMOUNT OF \$125,662.25. There were no comments oral or written, for or against the proposed Ordinance received by the Clerk or Council members. There were no citizens present to voice their concerns. Ordinance is listed below for its final reading.
4. **Public Hearing** for Ordinance TO UNAPPROPRIATE FUNDS IN THE AMOUNT OF TWO HUNDRED FIFTY-EIGHT THOUSAND FOUR HUNDRED ONE DOLLARS (\$258,401.00) FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020. There were no comments oral or written, for or against the proposed Ordinance received by the Clerk or Council members. There were no citizens present to voice their concerns. Ordinance is listed below for its final reading
5. **Public Hearing** for Ordinance AMENDING SECTIONS 751.05 AND 751.08 AND ADDING SECTIONS 751.27 AND 751.28 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLARD, OHIO, REGARDING TAXICABS. There were no comments oral or written, for or against the proposed Ordinance received by the Clerk or Council members. There were no citizens present to voice their concerns. Ordinance is listed below for its final reading.
6. **Reappointments/Appointments to Community Reinvestment Area Housing Council** This Council is scheduled to meet in April 2020. Due to the situation with the Corona Virus, this meeting will be scheduled when they are able.
 - ~ 1 appointment by City Development Commission – (Robert Benfer replacement) – we will have CDC make this appointment the next time they meet
 - ~ 2 appointments by City Manager (still need to do)
 - ~ 2 appointments by CRA (which they will do when they meet)Pomerich said these four that are currently on the CRA have agreed to serve another term.
7. **Appointments to replace Robert Benfer**
 - ~ City Development Commission, appointed by Council
 - Elmlinger presented the name of James Gray; moved by Olson seconded by Babcock that James Gray be accepted and appointed to the City Development Commission. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion approved.
 - ~ City Tree Commission – appointed by City Manager

COMMUNICATIONS & PETITIONS: None

TABLED ITEMS: None

REPORTS FROM COMMITTEES:

1. *Charter/Legislative – Danhoff, Johnson*
2. *Finance – Johnson, Olson, Sattig*
3. *Public Works – Babcock, Daniel*
4. *Safety – Babcock, Daniel, Olson*
5. *Utilities – Danhoff, Daniel, Olson*

REPORTS FROM OFFICERS: None

City Manager's Report:

COVID update ~ we are working to follow the directives from the Health Department and the Governor. We are looking at partially opening City Hall Monday. Some cities are doing this, there are others that are going to wait a couple more weeks. Johnson asked about the situation at Dollar Tree. Pomerich said he could not share details, but the store has been thoroughly cleaned and sanitized under the direction of the Health Dept.

Interim City Manager reported that with the Police Dept., calls are down 57%; with the Fire Dept., calls are down 16%. However, with the warmer weather, they are starting to see an increase in calls.

Pomerich reported that there had been some discussion about what to do with the gazebo downtown. Clock Tower committee is requesting permission to tear down the gazebo and remove the cement pad. Bryson was interested in trying to move it and placing it somewhere else, so Interim City Manager told him to check on feasibility of doing this. Maintenance Dept. and others feel that moving it would be a lot of work and costly. It is also felt that it is not in very good shape with a lot of rotten wood, thus it could come apart during the move. After some discussion, Council felt that it best to see if they could sell the gazebo to someone that would also move it. Moved by Sattig seconded by Daniel that the gazebo be put up for sale. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Pomerich reported that he had had several approach him about replacing the stop signs at Woodbine and Howard. The Engineer took a look and said his "study" showed that a stop sign is warranted, but would not necessarily have to have one. Pomerich wanted Council's input. After some discussion, Council was agreeable to putting the stop signs back up.

110 Center received some roof damage during one of the wind and rain storms. At first look, they are saying \$30,000 to fix. Finance Director is working with our insurance on this. Pomerich has been working with the Law Director on options available to sell this property. There are three (3) directions that we can go, 1) put it up for sale; 2) offer for sale by sealed bids; or 3) having Huron County Land Bank sell it. Council suggested that Interim City Manager try first by sealed bids.

Pomerich said people are still struggling financially during this COVID situation. Asked for Council's feelings on waiving 10% penalty on water bills for another month. Moved by Olson seconded by Babcock that we continue to waive the 10% until Governor lifts current restrictions. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Other updates, Memorial Day parade and activities have been cancelled, but City will still prepare cemetery, cleaning it up, flowers, flags, etc. Police have agreed to waive timeline for Personnel Appeals Board, we are still hoping to come up with a compromise.

Council requested to accept donation from Jessie R. Willoughby Charitable Trust Fund for \$1,000 to go to the Clock Tower Fund.:

Moved by Olson seconded by Danhoff that this donation be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Council requested to accept donation from Mayor Joe Daniel for \$500 to go towards the Police Department's cameras.

Moved by Olson seconded by Danhoff that this donation be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

We received an anonymous cash donation from a donor that gave us their \$1,200 stimulus money to help people with their water bills. Pomerich said this is a great reminder of the caliber of people we have in this community.

Moved by Olson seconded by Danhoff that this donation be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Olson asked about Teen Challenge. Pomerich reported that he had spoken with Director Michael Leonard, and he is optimistic that they will be able to find a solution and reopen. There has been some changes in the logistics of how the Adult and Teen Challenge organization is going to operate, so they may be looking at another organization to team up with.

Sattig asked about the baseball season at the park. Pomerich reported at this time they have been cancelled, but groups are looking at what their options might be to do something later in the season.

Danhoff asked about Doster sign that is on the gazebo. Pomerich said they would find another place to post this.

Johnson asked about the sidewalk study, James said that it is complete and he has a good feeling about it. Johnson also asked about the progress of the rental property inspections, James said they are pretty much on the adjusted schedule. Johnson questioned traffic situation at Smitty's, James said they are talking with the different individuals involved and trying to get them to work out a solution, which he thinks they are going to be able to do.

Babcock – Euclid St. paving, James reported that they are looking at options in case funding for complete project is not available. Babcock said nice to see work getting done out at the reservoir and people using the area.

Elmlinger asked about roof at 110 Center, he thought it had a new roof. James reported that the section that was damaged had not been done, this was old roof.

ORDINANCES AND RESOLUTIONS:

ORDINANCE NO. 5846-20

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS AND AWARD 2020 CHEMICAL BIDS WITH THE COMPANIES AND IN THE AMOUNTS LISTED BELOW WITH TWO YEAR CONTRACTS, AND DECLARING AN EMERGENCY, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Babcock that this Ordinance be declared an emergency measure, and the rule requiring the Ordinance to lay over for 30 days be waived and that it go into effect upon passage of second reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

ORDINANCE NO. 5847-20

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH ERIE BLACKTOP, INC., SANDUSKY, OHIO, TO AWARD BID NO. 2020-02 FOR THE 2020 STREET IMPROVEMENTS PROJECT-OPWC, IN THE AMOUNT OF \$254,818.25, was presented by Council President for its final reading by title only. This was done by the Clerk.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

ORDINANCE NO. 5848-20

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH ERIE BLACKTOP, INC., SANDUSKY, OHIO, TO AWARD BID NO 2020-03 FOR THE 2020 STREET PROGRAM, IN THE AMOUNT OF \$125,662.25, was presented by Council President for its final reading by title only. This was done by the Clerk.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

ORDINANCE NO. 5849-20

AN ORDINANCE TO UNAPPROPRIATE FUNDS IN THE AMOUNT OF TWO HUNDRED FIFTY-EIGHT THOUSAND FOUR HUNDRED ONE DOLLARS (\$258,401.00) FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

ORDINANCE NO. 5850-20

AN ORDINANCE AMENDING SECTIONS 751.05 AND 751.08 AND ADDING SECTIONS 751.27 AND 751.28 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLARD, OHIO, REGARDING TAXICABS, was presented by Council President for its final reading by title only. This was done by the Clerk.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

ORDINANCE NO.

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; PROVIDING FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; PROVIDING FOR THE PUBLICATION OF SUCH NEW MATTER; AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH, AND DECLARING AN EMERGENCY, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Babcock that this Ordinance be declared an emergency measure, and the rule requiring the Ordinance to lay over for at least seven (7) days or until the next regular meeting and for the 30 days be waived and that it go into effect upon passage of first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Ordinance be adopted. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

RESOLUTION NO. 2499-20

A RESOLUTION AMENDED AND/OR RESTATED RESOLUTION OF THE CITY OF WILLARD'S MANDATORY CONTRIBUTIONS TO THE OHIO POLICE AND FIRE PENSION FUND FOR THE CITY'S ELIGIBLE COLLECTIVE BARGAINING UNIT FIRE DEPARTMENT PERSONNEL, was presented by Council President for its first reading by title only. This was done by the Clerk.

Moved by Olson seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Johnson that the Resolution be adopted. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

RESOLUTION NO. 2500-20

A RESOLUTION REQUESTING THAT THE HURON COUNTY AUDITOR CERTIFY TO THE CITY OF WILLARD THE TOTAL CURRENT TAX VALUATION OF THE CITY, AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A ONE-HALF MILL RENEWAL TAX LEVY, was presented by Council President for its first reading by title only. This was done by the Clerk.

Moved by Olson seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Resolution be adopted. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

COUNCIL/MAYOR COMMENTS:

Mayor – glad our employees are healthy and doing well; Danhoff – hope everyone continues to be safe and healthy; Babcock – thanked James for all of his help, continue doing a good job; Olson – thanked James for getting Council answers; Sattig – all of the above; Johnson – good to see people out and about and embracing the “in this together”; Elmlinger – echo everyone’s sentiments.

Moved by Olson seconded by Daniel that Council adjourn the meeting. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

President of Council

Clerk of Council