

Willard, Ohio
January 6, 2020

The Council of the City of Willard, Ohio met in regular session on January 6, 2020, with the Clerk of Council calling the meeting to order. The meeting was opened with the Pledge of Allegiance.

The Law Director gave the Oath of Office to the three At-Large Council people who will take office at this meeting: Alan Babcock, James Johnson and Diana Olson. Also, Ward II Council person Joseph Daniel. They were elected at the November 5th municipal election for a 4-yr. term.

Roll Call: Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig present.

Mr. Sattig nominated Michael Elmlinger as President of Council. Moved by Sattig that nominations be closed, and a unanimous ballot be cast for Mr. Elmlinger. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried. Mr. Elmlinger was elected President.

Mrs. Olson nominated David Sattig as President of Council Pro Tem. Moved by Elmlinger that nominations be closed, and a unanimous ballot be cast for Mr. Sattig. In a called vote there in Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried. Mr. Sattig elected President of Council Pro Tem.

Mrs. Olson nominated Mrs. Teresa Arnold as Clerk of Council. Moved by Sattig that nominations be closed, and a unanimous ballot be cast for Mrs. Arnold. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried. Mrs. Arnold elected Clerk of Council.

Mr. Sattig nominated Bridget Tipton for Clerk of Council Pro Tem. Moved by Olson that nominations be closed, and a unanimous ballot be cast for Mrs. Tipton. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson, and Sattig voted yea. Motion carried. Mrs. Tipton elected Clerk of Council Pro Tem.

Mrs. Olson nominated Joseph Daniel as Mayor. Moved by Olson that nominations be closed, and a unanimous ballot be cast for Mr. Daniel. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried. Mr. Daniel elected Mayor.

Mr. Sattig nominated Mr. Charles Danhoff for Vice Mayor. Moved by Olson that nominations be closed, and a unanimous ballot be cast for Mr. Danhoff. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried. Mr. Danhoff was elected as Vice Mayor.

At this time the Law Director administered the Oath of Office to the above parties.

MINUTES: Minutes of the Council meeting held December 16, 2019 were presented for approval. In that copies of the minutes were furnished each Councilperson prior to the meeting, there was no request they be read. Mrs. Olson requested a correction to the minutes under ***Special Order of Business 1***. As she was not present at this meeting, noted by Clerk who will make that correction. Moved by Olson seconded by Danhoff that they be approved as corrected. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

CITIZENS DISCUSSION: None

BID PROPOSALS: None

SPECIAL ORDER OF BUSINESS:

- 1. Zoning Board of Appeals** – need to appoint 5 members to Board serving a two year term. Mr. Daniel reappointed Mr. Rick Adams for Ward I. Mr. Danhoff reappointed Mr. Robert Owens for Ward II. Mr. Sattig reappointed Mr. John Sell for Ward III. Mr. Elmlinger reappointed Mr. Andy Reiderman for Ward IV. Babcock, Johnson and Olson voted yea. Motion carried. Mrs. Olson moved to reappoint Nick Kousma as At-Large member. Danhoff, Daniel, Elmlinger and Sattig voted yea. Motion carried. Nick Kousma will continue on the Zoning Board of Appeals. New terms will be up 2022.
- 2. Personnel Merit Board** – present member up for reappointment is Penney Schaaf. She is not interested in serving another term. Elmlinger asked that Council members see if they can come up with a new member for next meeting.

- 3. Personnel Appeals Board** – this Board is made up of 3 members that serve 2 year Terms. Wade Eden, Karen Robinson and James Funk are up for reappointment. Mr. Eden and Mr. Funk said they would serve another term. Moved by Elmlinger seconded by Olson that Wade Eden and James Funk be reappointed to the Personnel Appeals Board. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried. Someone from Council will contact Karen Robinson before the next meeting.
- 4. Board of Review on Income Tax** – 2 appointed by Council, 1 appointed by City Manager with Council approval, serving 2-year terms. City Manager said he had talked with Renee Steinmetz and she said that she would serve another term. Council people had talked with Randy Wagoner and David Frye and they also said they would serve another term. Moved by Sattig that Renee Steinmetz, Randy Wagoner and David Frye be reappointed for another term. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.
- 5. City Tree Commission** – Sattig currently Council Representative, said he would serve another one-year term. Alan Babcock is currently on City Tree Commission and said he would like to complete his term. City Manager said he had spoke with Linda Veletean and she said she would serve on the Tree Commission. Daniel moved that Council accept these appointments to the City Tree Commission. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried, Sattig will serve another 1-year term; Babcock will complete his term and Linda Veletean will begin her 3-year term to the City Tree Commission.
- 6. City Development Commission** met on Tuesday, December 17th at 7:00 p.m. Moved by Olson seconded by Danhoff that minutes be accepted and placed on file. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion approved.

Moved by Olson seconded by Danhoff that Council approve the proposed lot split requested by 44 Spring Street and proposed by the City Development Commission. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried. Lot split approved.

COMMUNICATIONS & PETITIONS: None

TABLED ITEMS:

REPORTS FROM COMMITTEES: *(current appointees, Council President will appoint these at the January 21st meeting)*

City Manager's Report:

City Manager reported that there would not be a skating rink this year. They were going to try it out at the park this winter, but the weather has not been favorable for the rink.

ODOT is currently doing a study on Rt. 224 through Willard and also looking at the intersections.

We are currently with Aspen Energy for our aggregation programs, looking into other options and companies.

We are currently working on year-end reports to present to Council in February.

City Manager reported our revenues are lagging and gave a quick recap on our Finances for 2019.

Council requested to accept the following donations to benefit the Clock Tower project: \$1,000 from Jeffrey Dickey of Westbrook, Ct.; \$200 from Willard High School Class of 1964; \$200 from Dr. Donn and Liz Lidington; \$300 from Clock Tower Committee; \$100 from Shelby Daily Globe and \$100 from Clark and Bonnie Hunter.

Moved by Olson seconded by Danhoff that these donations be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Council requested to accept the following donation to benefit the Playground Equipment Replacement projects: \$500 from Joe Daniel.

Moved by Olson seconded by Danhoff that these donations be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Olson wanted to express her congratulations and appreciation to Sgt. Gillmor for his hard work and for being selected by the U.S. Secret Service to attend Mobile Device Examiners School at the National Computer Forensics Institute. Danhoff seconded Olson's comments, as did the rest of Council. Elmlinger commended the Maintenance and Water Dept. employees for finding and making needed repairs in the 16" waterline.

Elmlinger questioned where we are at with the Holiday Lakes sewer system. City Manager said we have not heard anything since meeting with them and giving them some proposals.

ORDINANCES AND RESOLUTIONS:

ORDINANCE NO. 5840-20

AN ORDINANCE TO ALLOW FOR THE TRANSFERS NEEDED FOR THE CITY OF WILLARD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that this Ordinance be declared an emergency measure, and the rule requiring the Ordinance to lay over for 30 days be waived and that it go into effect upon passage of second reading. In a called vote therein, Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that this ordinance be adopted. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

ORDINANCE NO. 5841-20

AN ORDINANCE FIXING THE WAGES OF RECREATION DEPARTMENT EMPLOYEES, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that this ordinance be adopted. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

COUNCIL/MAYOR COMMENTS:

Mayor Daniel thanked Gerber for his service and enjoyed working with him, this was expressed by all of Council. Babcock said he was honored to get the opportunity to serve the community and looked forward to it. All of Council welcomed Mr. Babcock.

Moved by Olson seconded by Danhoff that Council adjourn the meeting. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Johnson, Olson and Sattig voted yea. Motion carried.

President of Council

Clerk of Council