

Willard, Ohio
April 15, 2019

The Council of the City of Willard met in regular session on Monday, April 15, 2019 with the Council President calling the meeting to order. The meeting was opened with the Pledge of Allegiance.

ROLL CALL: Danhoff, Daniel, Elmlinger, Gerber, Johnson, Olson and Sattig were present.

MINUTES:

Minutes of the Regular Council meeting held on April 1, 2019 were presented for approval. In that copies of these minutes were furnished to each Council person prior to the meeting, there was no request they be read. There were a couple of corrections noted, on page 2 of the minutes, the City Manager reported County wide transportation to help people to get to work; also, on page 3 Johnson questioned whether we needed to address Ash trees in the City. Moved by Elmlinger seconded by Olson that minutes be approved as corrected. In a called vote, Danhoff, Daniel, Elmlinger, Gerber, Johnson, Olson and Sattig voted yea to approve minutes as corrected. Motion carried.

CITIZENS DISCUSSION: None

BID PROPOSALS: None

SPECIAL ORDER OF BUSINESS:

1. **Public Hearing** for Ordinance authorizing the City Manager to enter into contracts and award 2019 Chemical bids with the companies and in the amounts listed below with two-year contracts. There were no comments oral or written, for or against the ordinance received by the Clerk or Council members. There were no citizens present to voice any comment. It is listed below for its Final Reading.
2. **Public Hearing** for Ordinance authorizing the City Manager to enter into contract with Precision Paving, Inc., Milan, Ohio, to award Bic No. 2019-06 for the 2019 Street Improvements Project, in the amount of \$239,829.25. There were no comments oral or written, for or against the ordinance received by the Clerk or Council members. There were no citizens present to voice any comment. It is listed below for its Final Reading.

COMMUNICATIONS AND PETITIONS: None

TABLED ITEMS: None

REPORTS FROM COMMITTEES:

1. **Charter/Legislative-Danhoff, Gerber**
2. **Finance-Gerber, Sattig**
3. **Public Works-Daniel, Elmlinger**
4. **Safety-Elmlinger**
5. **Utilities-Danhoff, Daniel**

REPORTS FROM OFFICERS: Finance Report for March 2019 was presented by Finance Director.

Moved by Elmlinger seconded by Olson that Council accept the Finance Director's report for March 2019. In a called vote, Danhoff, Daniel, Elmlinger Gerber, Johnson, Olson and Sattig voted yea. Motion carried.

REPORT FROM CITY MANAGER:

Water Department's annual report will be available tomorrow.

Park Street waterline is finished.

Crew will begin planting Myrtle Avenue boulevard trees tomorrow.

City Manager said they have drained the City pool. After inspecting everything else and talking with the manufacturer, they believe the leak is in the seam between the bottom of the pool and the sides. They are going to try resealing this and hopefully that will take care of it.

City Manager said that we have received \$300,000 in CHIP grant money to be used for improvement of houses in the community.

Council requested to accept the following donations to benefit the Clock Tower project: \$10,000 check from Sutton Bank, \$100 from Daniel & Kris Schuller, \$200 from Willard Area Kiwanis, \$400 from Jack Vetter, \$200 from Willard Area Firefighters Assn., \$100 from Janet & Gordon Moore, \$100 from Norma & Bill Laichas, \$100 from Mary Ann White, \$100 from David & JG Sowers, \$100 from Dennis & Cynthia Branham, \$100 from Paula Reber, \$100 from Virginia Reel, \$100 from Walter Buss.

Council is requested to accept three checks from the Willard Moose Lodge #2153 totaling \$4,306.48 to benefit:

\$ 500 to the Clock Tower Project

\$2,000 to the Military Fund

\$1,806.48 to Parks & Recreation playground equipment replacement.

Council is requested to accept a \$500 check from Joe Daniel to benefit the Military Memorial Fund.

Moved by Elmlinger seconded by Olson that these donations be accepted by Council. In a called vote, Danhoff, Daniel, Elmlinger, Gerber, Johnson, Olson and Sattig voted yea. Motion carried.

Johnson asked if the City Manager thought this will fix the leak in the pool, City Manager said they hoped so. They had eliminated a lot of other possibilities, and talked with manufacturer, so they are hopeful!

ORDINANCES & RESOLUTIONS:

ORDINANCE NO. 5819-19

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS AND AWARD 2019-CHEMICAL BIDS WITH THE COMPANIES AND IN THE AMOUNTS LISTED BELOW WITH TWO-YEAR CONTRACTS, was presented by the Council President for its final reading by title only. Ordinance was read by the Clerk.

Moved by Elmlinger seconded by Olson that the Ordinance be adopted. In a called vote, Danhoff, Daniel, Elmlinger, Gerber, Johnson, Olson and Sattig voted yea. Motion carried.

ORDINANCE NO. 5820-19

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH PRECISION PAVING, INC., MILAN, OHIO, TO AWARD BID NO. 2019-06 FOR THE 2019 STREET IMPROVEMENTS PROJECT, IN THE AMOUNT OF \$239,829.25, was presented by the Council President for its final reading by title only. Ordinance was read by the Clerk.

Moved by Elmlinger seconded by Danhoff that the Ordinance be adopted. In a called vote, Danhoff, Daniel, Elmlinger, Gerber, Johnson, Olson and Sattig voted yea. Motion carried.

ORDINANCE NO.

AN ORDINANCE AMENDING SECTION 452.05(A) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLARD, OHIO REGARDING LEAVING VEHICLES ON PRIVATE OR PUBLIC PROPERTY, was presented by the Council President for its first reading by title only. Ordinance was read by the Clerk.

Sattig asked if this meant all vehicles. The Law Director said that it does, previously it just referred to vehicles with motors.

ORDINANCE NO.

AN ORDINANCE TO APPROPRIATE FROM UNAPPROPRIATED FUNDS IN THE MUNICIPAL ROAD FUND THE AMOUNT OF SEVENTEEN THOUSAND, NINE HUNDRED FIFTY-FIVE DOLLARS AND SIXTY-EIGHT CENTS (\$17,955.68) AND TO AMEND THE 2019 ANNUAL APPROPRIATIONS IN THE SAME AMOUNT IN ORDER TO PAY FOR A PORTION OF THE MYRTLE AVENUE REPAVING PROJECT, was presented by the Council President for its first reading by title only. Ordinance was read by the Clerk.

RESOLUTION NO. 2480-19

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENT WITH VOLUNTEER ENERGY SERVICES, INC. FOR THE PROVISION OF GAS SERVICE TO INHABITANTS OF THE CITY WHO PARTICIPATE IN THE GAS UTILITY AGGREGATION PROGRAM, was presented by the Council President for its first reading by title only. Resolution was read by the Clerk.

Moved by Elmlinger seconded by Danhoff that the rules be suspended and the Resolution adopted on its first reading. In a called vote, Danhoff, Daniel, Elmlinger, Gerber, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Elmlinger seconded by Danhoff that the Resolution be adopted. In a called vote, Danhoff, Daniel, Elmlinger, Gerber, Johnson, Olson and Sattig voted yea. Motion carried.

RESOLUTION NO. 2481-19

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION'S ANNUAL WINTER ROAD SALT BID, was presented by the Council President for its first reading by title only. Resolution was read by the Clerk.

Moved by Elmlinger seconded by Olson that the rules be suspended and the Resolution adopted on its first reading. In a called vote, Danhoff, Daniel, Elmlinger, Gerber, Johnson, Olson and Sattig voted yea. Motion carried.

Moved by Elmlinger seconded by Olson that the Resolution be adopted. In a called vote, Danhoff, Daniel, Elmlinger, Gerber, Johnson, Olson and Sattig voted yea. Motion carried.

COUNCIL/MAYOR COMMENTS:

Sattig -Tree Commission will be meeting tomorrow evening if any one would like to sit in, they will be judging the Arbor Day posters.

Gerber – when is Touch-A-Truck, City Manager said it is Saturday, May 11 at 10:00 am at Willard City Park.

Moved by Elmlinger seconded by Olson that Council adjourn into Executive Session on potential promotion of Personnel, with no business to follow. In a called vote Danhoff, Daniel, Elmlinger, Gerber, Johnson, Olson and Sattig voted yea. Motion carried.

President

Clerk of Council

Willard, Ohio
April 22, 2019
Work Session @ 6:00 pm

Council President Pro Tem called the Work Session to order. The following Council members were present: Daniel, Elmlinger, Gerber and Sattig. Danhoff, Johnson and Olson were absent.

City Manager Jim Ludban was also present, along with Sue Johnson, Finance Director; James Pomerich, Public Works; Dan Thornton, City Engineer.

4" Waterline Replacement Projects

City Manager gave Council members a chart showing a ten-year plan for replacing 4" waterlines. Chart shows year, location, distance of line, estimated cost, whether City employees will do the work, or it will be contracted out and some streets will get resurfaced when project is complete. Chart is on file in Clerk's office.

Water/Sewer Rate Review/Discussion

City Engineer, Dan Thornton gave a Power Point presentation on Water & Sewer Rate Review (copy on file in Clerk's office). Would suggest considering plan to increase rates for 2019, 2020 and 2021 and then revisit and see where we are. Council approved preparation of legislation to increase rates as shown for 2019, 2020 and 2021.

Park Drive or Parkview Drive or Main Street

James Pomerich reported that it could not be found where an official name was given to the street that the Depot is on. Some of the houses use Main Street, some Park Drive and some Parkview Drive. Google and County show it as Parkview Drive. Council suggested that City go with Parkview Drive as the official name.

One Way Alleys in Central Business District

City Manager requested discussion on this. There was brief discussion and Council members suggested that City Manager, Police Dept., etc. take a look at what they thought and come back with thoughts.

Tax Budget Discussion

Charter states that Finance Director and City Manager need to prepare an Estimated Tax Budget for Council. In years past, this had to be sent to the County; however, the County no longer requires it. Council is OK doing away with it, City Manager will check with Law Director and see what we can do.

Rental Housing Inspection Update

City Manager would like to know Council's wishes, do we move on with this . . . Council asked City Manager to continue.

Firefighter Contract Update

Ready to begin working on this, firefighters do not have any big issues to deal with.

Recycle Expansion

City Manager shared with Council expanded hours that they had come up with and a news release that will go out tomorrow, Tuesday, April 23rd (news release on file in Clerk's office).

Miscellaneous

- City Manager reported that "Zone Pro" software used by the Public Works and Engineering office was sold out to another company and is no longer "working". Pomerich reported that they are checking into company that bought them out and seeing what they need to do to get back up and running. Does not believe it will be a large expense.

- City Manager asked what Council thought about doing a benefits analysis. Council said they were supportive of that.
- School is still in bank building; they should be moving out this summer.

City Manager thanked everyone for their time and effort, hope to wait until fall to meet again.

Council President Pro Tem Elmlinger moved that Council adjourn, Gerber seconded. Meeting adjourned at approximately 7:00 p.m.

President of Council Pro Tem

Clerk of Council